

Application: South Bronx Charter School for International Cultures and the Arts

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2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Jul 29 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS 800000058885

a1. Popular School Name

SBCSICA

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

e. DATE OF INITIAL CHARTER

2/2005

f. DATE FIRST OPENED FOR INSTRUCTION

9/2005

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

In an effort to represent the community’s prestige, The South Bronx Charter School for International Cultures and the Arts is a model of excellence providing its youngsters with a constructivist and child centered curriculum. Our intellectually challenging and standards based curriculum is enriched by our international perspective, the arts, and dual language program. Students receive a well-rounded education that uses the arts to promote excellence in all areas: cognitive, social, emotional, and moral. Our school meets or exceeds New York State Learning Standards, aligns student learning to those standards and supports teachers with professional development opportunities. Our community, our parents, and staff are empowered to participate meaningfully in our school to strengthen its potential for success.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Measuring Outcomes Against Goals - The Board of Trustees is the final authority for policies and operational decisions at the school. That said it is one of the board’s primary responsibilities to self-reflect and examine practice based on outcomes against goals. To this end, the board, and specifically the board’s academic subcommittee, monitors the effectiveness of the educational program.
KDE 2	New York State Standards and Common Core Curriculum Teachers work collegially, both horizontally and vertically. In the horizontal teaming model, teachers meet in smaller teams at each grade level. The horizontal team meets for a variety of purposes, such as pacing of the curriculum, student achievement, planning based

on assessment data, interdisciplinary unit/project planning, dual language approach, and to monitor student developmental and social growth. In the vertical teaming model, teachers meet in smaller teams within each content area. The vertical team meets for a variety of purposes, such as monitoring the scope and sequence, revising the alignment of content to state standards, sharing of best practices, checking on skill development and student achievement, planning based on assessment data, aligning the content taught in English and Spanish, and designing interdisciplinary units/projects. SBCSICA uses data collection and analysis to inform decisions about teaching and student learning. In order to produce data that can be used to drive decisions in instruction, SBCSICA utilizes a comprehensive assessment system, which includes Periodic and Interim assessments that provides feedback on an on-going basis and supports teaching and learning. To that end, SBCSICA administers periodic standardized norm-referenced exams (NRT), and Interim Diagnostic & Predictive assessments coupled with Constructed Response items. Based on the results from interim assessments, teachers proactively identify areas to grow and have the ability to customize and generate instructional materials. More specifically, the periodic reading inventory assessment is given in English and Spanish. Developmental Reading Assessment (DRA) and Evaluaci n del Desarrollo de la Lectura (EDL) are administered on a consistent basis and as needed. As a Dual Language school, the EDL helps us to measure language acquisition for native and nonnative Spanish language speakers. Tasks measured by the DRA and EDL tests are divided into several skill sets. Rhyming, alliteration, segmentation, and phonemic awareness are tested in the phonemic awareness section. Letter naming, word-list reading, spelling, decoding, analogies, structural analysis, and syllabication are tested in the alphabetic principle/phonics portions. Oral reading fluency or words per minute for contextual reading are tested under fluency. Vocabulary,

comprehension, and reading engagement skills are also measured in these tests. Once the test is scored and evaluated, the teacher gains a comprehensive understanding of those areas of strength and weakness and can assign a numeric and or alphanumeric reading level. This process empowers student's reading engagement because they understand and can easily identify a "just right book" by choosing a book with the corresponding DRA and EDL level.

Teachers develop a deeper understanding of expectations for student work and means of assessment in a variety of different formats. Regular professional development sessions allow teachers to engage in dialogue that creates a common frame of reference. Teachers share, review, and discuss actual samples of student work and best teaching practices. Specific assessment rubrics have been developed and are used to provide a common framework of evaluation. These rubrics are used by teachers to assess work relative to grade content standards, and will allow teachers to determine what skills need to be retaught and practiced. Teachers regularly analyze student work throughout the year using performance rubrics, individually, in grade conversations, and in conversation during grade level planning meetings. Project based assignments are also used as a meaningful form of assessment. Teachers review student work at various times including planning meetings as items may be used as teaching points in grade level performance and development. Grade and subject specific team meetings allow for more in-depth examinations of student work and will allow teachers to share and discuss examples of student work and teaching practices, raising expectations across the board. Teachers and school leaders alike have high expectations of student work and assessment across the grades. The continuum of analysis teachers to design meaningful lessons, which move students toward mastery.

KDE 3

Remediation and Acceleration SBCSICA address students in need of remediation or acceleration.

	<p>Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCSICA employs several Title I teachers who, in addition to designing and implementing the Title I Program, provide remediation for students falling behind in any aspect of the curriculum.</p>
KDE 4	<p>Students with Special Needs SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear procedures for identifying special populations and meeting their needs. In fact, the DOE has noted that the “school adequately addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students.” Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCSICA provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students. For those students with IEPs that require related services and/or a resource room setting, the school directly provides these special education services.</p> <p>All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help her master the material presented in the classroom.</p> <p>A student who continues to struggle is referred to the Pupil Personnel Team (PPT). The PPT develops a plan to employ more intensive, individualized interventions that will be provided in addition to what the student was provided in Tiers I and II.</p>

These interventions are closely monitored to assess the level of support required for the student. A student who requires intensive individualized interventions to make any progress will be referred to the CSE for further evaluation. This referral will include the four-page CSE Referral Form as well as all the data collected at Tiers I & II. Teachers will provide a progress report based on student performance and samples of student work. Conference results from meetings with the parent/PPT will also be included in the referral. Finally, any chosen facility will accommodate the special education program and services outlined above and will be ADA compliant. In addition, the proposed budget will include a special education coordinator and expenses associated with the related special education services. SBCS ensures that teacher(s) of a student with a disability participate in meetings of the Committee on Special Education, and have access to and understand their responsibility to implement the IEP. To achieve this end, the regular education teacher will participate in the CSE meeting. Also, the special education teacher/coordinator is responsible for attending each CSE meeting and ensuring that other special education providers, if appropriate and parents attends the CSE meeting. To ensure that teacher(s) of a student with a disability have access to and understand their responsibility to implement the IEP, SBCS designates a special education teacher/coordinator to oversee the provision of special education services in accordance with each child's IEP. The special education teacher/coordinator position will be responsible for the following: (i) communicating on a regular basis with the CSE of each student's district of residence; (ii) coordinating special education referrals to the CSE; (iii) ensuring that the appropriate school staff members and parents participate in CSE meetings; (iv) reporting to the CSE regarding student's progress toward meeting IEP goals; (v) reviewing all students' IEPs; (vi) collecting student records from the CSE; (vii) maintaining and securing in a locked cabinet all

confidential files; and (viii) coordinating the implementation of special education services as per the IEP with the school district, private providers, and the school's classroom and special education teacher(s), as appropriate. The special education/coordinator ensures that each regular education teacher and any related service provider who is responsible for the implementation of a child's IEP will be given a copy of the IEP prior to its implementation. In addition, the school requires that the copy remain confidential and that it cannot be re-disclosed to any other person, in compliance with IDEA and FERPA. Moreover, prior to the implementation of the child's IEP, the special education/coordinator informs each teacher and assistant of his or her responsibility relating to the implementation of the IEP with respect to the accommodations, modifications, and supports required as described by the IEP. Finally, in an effort to provide general information about special education, the special education/coordinator provides pre-service and ongoing training to all teaching staff covering the referral process to the CSE, implementation of a student's IEP, evaluation of a student's progress toward meeting IEP goals and objectives, reporting requirements to parents and the CSE, the importance of confidentiality of student records, and discipline of students with disabilities. Please note that there will be no specific mention of any child's IEP. SBCS has several structures in place to assure that special education students of all levels are given appropriate instructional support. Further, SBCS uses Response to Intervention ("RTI") and Pupil Personnel Teams to support our students. Response to Intervention In SBCS's general education classrooms teachers will differentiate instruction to address different modalities of learners (RTI Tier I).

Teachers screen students on a periodic basis and make accommodations that target student differences, which may include manipulatives in all subjects, small group instruction, adding visual resources during verbal lessons, or stations in social studies or science classes. For struggling

learners who need additional support and who are not making adequate progress in the core curriculum and skills, SBCS will use small group instruction, push-in/pull-out, Title I services, and alternative supplies and materials. These Tier II interventions are targeted to their needs based on their levels of performance and will be available to all students who need them, including students with IEPs. RTI Tier III is remedial and intensive in nature. At this level of intervention, both students who have IEPs that mandate pullout SETSS (NYC)/Resource Room and general education students identified as needing additional support based on their student assessments receive intensive interventions that target the skill deficit of the student. The goal of tier 3 is for remediation of existing problems and prevention of more severe problems. This process may identify a general education student who needs this level of intervention and may need special education services. For students who already have an IEP, Tier III will provide the necessary information to request a review to adjust the IEP accordingly. In both instances, written parental consent is needed by the CSE to proceed. At this level, SBCS will recommend that the student's parent be notified and encouraged to participate so that a referral is the result of collaboration and consent might be more forthcoming. In any case, the Tier III Interventions must continue whether or not the parent gives CSE consent. Also, this student is now "presumed to have a disability" and to have rights under IDEA, even if he/she does not have an IEP. Pupil Personnel Team (PPT) - Any SBCS student who is having trouble at Tier I, regardless of whether or not they have an IEP, is referred to the PPT. The PPT discusses strategies and interventions with the general education teacher and they come up with a plan of intervention (Tier III) for behavior or academics. This plan is monitored and a progress report must be presented to the PPT.

Other Supports

Students who have IEPs for related services such

as counseling, speech, occupational therapy, or physical therapy will not be excluded from appropriate interventions. In addition, if a child is pulled out for several services and SETTS, SBCS will work to make sure the child still accesses the general education curriculum.

The Title 1 teacher will be available during the school day to provide push-in and pull-out services for English language learners. Given that SBCS is a dual language school, students who are fluent in a language other than English maintain fluency in their native language while gaining proficiency in English. In addition to this in-class support, the remediation/enrichment period will be used as an opportunity for the Title 1 teacher to work with students struggling with language acquisition on vocabulary development and literacy skills so that all students are comfortable reading, writing, listening and speaking in English and Spanish. For purposes of ensuring the adequacy of programs for ELL students, SBCS will assess the progress of all ELL students on an ongoing basis.

All ELL students will annually take the New York State English as a Second Language Achievement Test (NYSESLAT) to evaluate their English proficiency. The scores on the NYSESLAT indicate the proficiency level the student has achieved each year, and whether the student's level of English proficiency is high enough to exit the ESL programs or services.

KDE 5

Interim Assessment

With regards to academic performance, the board's Academic and Personnel Committee will regularly review student assessment data from state and interim assessments to inform conversations with the principal and review the overall academic progress of the school. The school will use diagnostic interim assessments developed inhouse and unit tests provided by curriculum publishers to provide intra-year assessments of student performance in reading, math, social studies, and science. The regular feedback provided by these

tests will help teachers adjust and personalize student instruction throughout the year as necessary. Data from these exams will not be used to support the school's application for charter renewal. These tests will measure grade level performance (i.e. below, at, or above grade level) in specific skills and content knowledge (e.g., multiplying fractions, phonemic awareness, historical facts, etc.). Given that each subject is taught using content that is aligned with the State learning standards, the test results will be good predictors of how well students are doing against those standards. Also, these assessments allow instruction for a particular child's needs to be adjusted in real time each year, rather than waiting until end-of-year exams.

KDE 6

Improved Classroom Instruction
SBCSICA uses data collection and analysis to inform decisions about teaching and student learning. In order to produce data that can be used to drive decisions, the school must have a comprehensive assessment system that provides feedback on an on-going basis throughout the year and supports teaching and learning. To that end, the school administers a norm-referenced test (NRT), and interim progress assessments. In a variety of different formats, teachers will develop a common understanding of expectations for student work and means of assessment. In both pre-service and regular in-service training sessions, actual samples of student work will be reviewed and discussed, to begin a dialogue that creates a common frame of reference. Specific assessment rubrics will be developed and used to provide a common framework of evaluation. These rubrics are used by teachers to assess work relative to grade content standards, and will allow teachers to determine what skills need to be re-taught and practiced. Teachers regularly analyze student work throughout the year using performance rubrics, individually, in grade conversations, and in conversation with the principal. Teachers review student work at various times throughout the year and assess development and

progress in a variety of areas, both academic and non-academic in nature. The principal is responsible for ensuring consistent expectations of student work and assessment across the school. Grade and subject specific team meetings allow for more in depth examinations of student work and will allow teachers to share and discuss examples of student work and teaching practices, raising expectations across the board.

In pre-service and in-service training sessions, all student assessments employed by the school will be reviewed in detail with the teaching staff. The principal and/or assistant principal will discuss the content and format of the exams to ensure the teachers have a clear and common understanding of the student learning standards, and the format in which they will be tested. This understanding of the assessments allow teachers to design classroom projects which move students toward mastery while permitting teachers to ascertain throughout the year which students may need additional instruction or practice to meet proficiency standards.

KDE 7

School Schedule

The goals of the daily schedule are to devote significant instructional time blocks to master the core content subjects and meaningfully explore topics and acquiring a language, and meet/exceed all of the New York State Learning Standards. SBCS employs an extended school day to ensure sufficient time for proper implementation of its educational program. The duration of the school day will be 8 hours as compared to the typical public school day of 6 hours. This represents approximately a 25% increase in the school day. The school day will begin at 8:00am, with an optional breakfast starting at 7:40am, and end at 4:00pm. Our classrooms engage students and promote active learning throughout the day. Students are not sitting at desks for hours on end. In fact, every aspect of the school day right down to classroom set-up is designed to encourage physical movement of our students. In addition,

our curriculum and instructional methods promote engagement through inquiry based learning, manipulatives, and hands-on activities that bring the curriculum to life. The school's Social Studies curriculum, is specially designed to channel young children's energy into active learning activities across subject areas. Our curriculum involves heavy dance, movement, and song and "act-out" components. Moreover, the cultural components that support the dual language focus of our school encourage students to express themselves through artistic means, such as song, dance, and spoken word. In every lesson throughout the day, children will be actively engaged. Language instruction takes place throughout the day and integrated into content areas through full immersion in the target language. Teachers instruct students in the target language on alternate weeks and will employ a variety of methods to teach basic language skills including read-aloud, writer's workshop, word walls, and think, pair and share. Teachers focus on developing students' vocabulary in both languages so that students master concepts and are able to read, write, listen and speak about them in English and Spanish.

KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://sbcsica.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

660

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

393

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 2 sites
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SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS
800000058885

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	164 Bruckner Blvd., Bronx, NY 10454	718-292-5737	NYC CSD 7	K-8	Yes, 6-8

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Elvira Maresca	Principal	718-292-5737		emaresca@sbc-sica.org
Operational Leader	Evelyn Ramirez	Coordinator of Ops & Student Support	718-292-5737		eramirez@sbc-sica.org
Compliance Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbc-sica.org
Complaint Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbc-sica.org
DASA Coordinator	Jacqueline Goins	HR Director	718-292-5737	646-620-6459	jgoins@sbc-sica.org
Phone Contact for After Hours Emergencies	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbc-sica.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[Certificate of occupancy \(4\).pdf](#)

Filename: Certificate of occupancy (4).pdf **Size:** 428.4 kB

Site 1 Fire Inspection Report

[Quarterly fire inspection report \(1\).pdf](#)

Filename: Quarterly fire inspection report (1).pdf **Size:** 480.4 kB

SBCSICA

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	955 Hutchinson River Parkway, Bronx, NY 10465	718-292-5737	NYC CSD 7	9	9

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Nick Marinacci	M.S./H.S Principal	718-292-5737		nmarinacci@sbcsica.org
Operational Leader	Evelyn Ramirez	Coordinator of Ops & Student Support	718-292-5737		eramirez@sbcsica.org
Compliance Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehey@sbcsica.org
Complaint Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehey@sbcsica.org
DASA Coordinator	Jacqueline Goins	HR Director	718-292-5737	646-620-6459	jgoins@sbcsica.org
Phone Contact for After Hours Emergencies	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehey@sbcsica.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

[Certificate of occupancy \(4\).pdf](#)

Filename: Certificate of occupancy (4).pdf **Size:** 428.4 kB

Site 2 Fire Inspection Report

[Quarterly fire inspection report \(1\).pdf](#)

Filename: Quarterly fire inspection report (1).pdf **Size:** 480.4 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Evelyn Hey
Position	Executive Director
Phone/Extension	718-292-5737
Email	Ehey@sbcscica.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

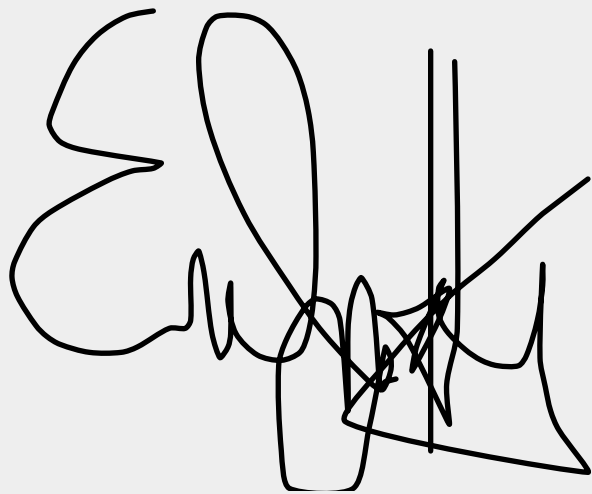
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

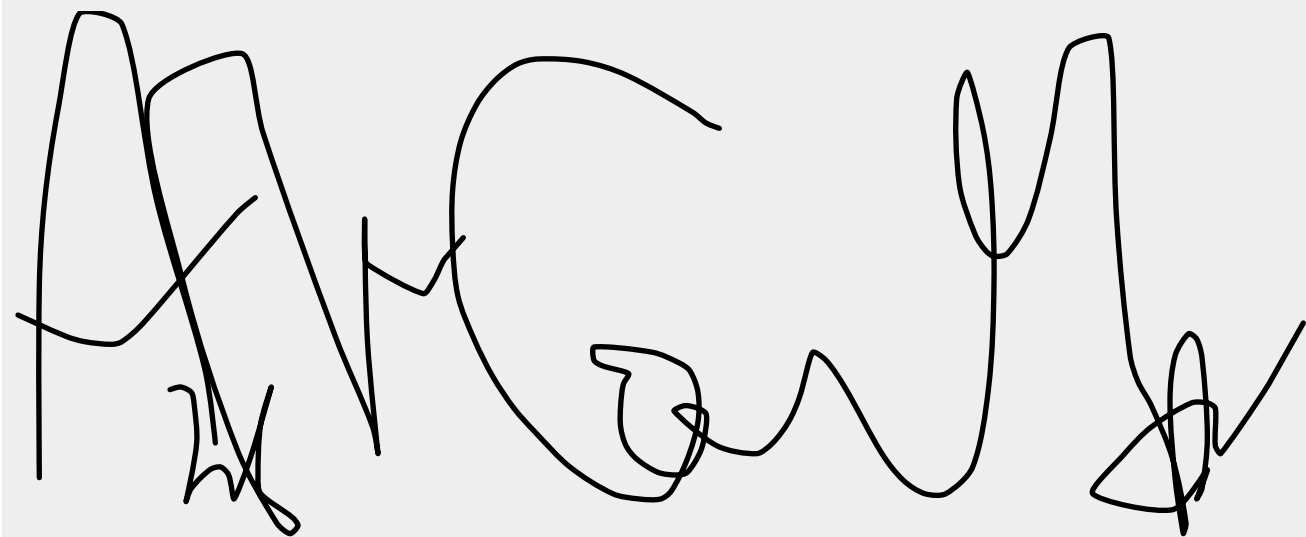
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is stylized and cursive, featuring a large initial 'E' followed by several loops and a final vertical stroke.

Signature, President of the Board of Trustees



Date

Jul 29 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS
800000058885

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination	New York State English Language	Met	

	must exceed such percentage for the Community School District (CSD) in which the school is located.	Arts (ELA) Exam		
Academic Goal 2	Each year, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	New York State English Language Arts (ELA) Exam	Met	
Academic Goal 3	Each year, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD) in which the school is located.	New York State Mathematics Exam	Met	
Academic Goal 4	Each year, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	New York State Mathematics Exam	Met	

Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term	New York State English Language Arts (ELA) Exam	Met	
				<p>The goal was partially met. In the elementary school grades, SBCSICA showed notable growth in the percentage of students achieving proficiency on the state mathematics exam. However, the school's 6th grade had a significant decrease in the percentage of students achieving proficiency on the mathematics exam, compared to the 2018-19 school year. This drop resulted in the overall percentage of students achieving proficiency on the state mathematics exam to drop.</p> <p>There are several potential reasons</p>

Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term	New York State Mathematics Exam	Not Met	<p>for the drop in sixth grade students achieving proficiency on the mathematics exam. First, changes to education programs as a result of COVID-19 hit the communities our schools serve most severe. Second, our middle school students had inconsistency in math teachers during the 2021-22 school year. By the end of the school year, they had had four different teachers, all with different teaching models.</p> <p>To address the decline in middle school mathematics performance, the school implemented mandatory i-Ready math assessment periods, multiple times a week, shifted to the Eureka math program, and secured a teacher we believe will be a good fit for our school and</p>
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				students.
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population.	New York State English Language Arts (ELA) Exam New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be meaningfully measured due to the fact that the State assessments were not administered in the two previous school years.
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population.	New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be meaningfully measured due to the fact that the State assessments were not administered in the two previous school years.
	Where the school has an eligible subgroup population (deemed as six or			

Academic Goal 9	more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population.	New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be meaningfully measured due to the fact that the State assessments were not administered in the two previous school years.
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population.	New York State Mathematics Exam	Unable to Assess	The goal cannot be meaningfully measured due to the fact that the State assessments were not administered in the two previous school years.

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student	Measure Used to	Goal - Met, Not	2019-2020
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	Performance Goal	Evaluate Progress Toward Attainment of Goal	Met or Unable to Assess	progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population.	New York State Mathematics Exam	Unable to Assess	The goal cannot be meaningfully measured due to the fact that the State assessments were not administered in the two previous school years.
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on the New York State Mathematics examination	New York State Mathematics Exam	Unable to Assess	The goal cannot be meaningfully measured due to the fact that the State assessments were not administered in the two previous school years.

	proficiency rates for that applicable population.			
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for
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				Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) 7 elementary schools.	School records	Unable to Assess	<p>The school's average daily student attendance rate for the 2021-22 school year was 93%.</p> <p>CSD 7's daily student attendance rate for the 2021-22 school year was not available at the time of this report's submission.</p>
Org Goal 2	Each year, the percentage of students enrolled in ATS on October 31 of a given school year that are enrolled in ATS on October 31 the following school year will exceed the rate of the Community School District (CSD) 7 elementary schools.	School records	Unable to Assess	<p>72% of non-graduating students enrolled in the school in the 2020-21 school year returned in the 2021-22 school year.</p> <p>The percentage of CSD 7 students returning to their school from the 2020-21 school year to the 2021-22 school year was not available at the time of this report's submission.</p>
	Each year, the school will meet or			In the 2021-22 school year, 38% of SBCSICA's

Org Goal 3	exceed any applicable student enrollment targets, as prescribed by the Board of Regents for English language learners.	School records	Unable to Assess	<p>students were English language learners.</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents for students with disabilities.	School records	Unable to Assess	<p>In the 2021-22 school year, 10% of SBCSICA's students were children with disabilities.</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents for free and reduced-price lunch.	School records	Unable to Assess	<p>In the 2021-22 school year, 95% of SBCSICA's students were identified as economically disadvantaged.</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets,	School records	Unable to Assess	<p>90% of SBCSICA's non-graduating English language learners returned to the school between the 2020-21 and 2021-22 school years.</p>

	as prescribed by the Board of Regents for English language learners.			The Board of Regents has not provided a standard to measure this goal.
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents for students with disabilities.	School records	Unable to Assess	73% of SBCSICA's non-graduating students with disabilities returned to the school between the 2020-21 and 2021-22 school years. The Board of Regents has not provided a standard to measure this goal.
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents for free and reduced-price lunch.	School records	Unable to Assess	The Board of Regents has not provided a standard to measure this goal.
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				

Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	School financial audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School financial records	Met	
Financial Goal 3	Each year the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS	ATS	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[SBCSICA - FS 2022 \(Final\)](#)

Filename: SBCSICA_-_FS_2022_Final.pdf **Size:** 715.1 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SBCSICA - 2021-22-Audited-Financial-Statement-Template_NYCDOE FINAL](#)

Filename: SBCSICA_-_2021-22-Audited-Financi_ReWODtc.XLSX **Size:** 66.0 kB

Entry 4c - Additional Financial Documents

Incomplete

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Completed - Nov 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Evelyn Hey	ehay@sbcsc.org	718-292-5737

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Miaoling Lin	mlin@ncheng.com	212-785-0100	7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	BoostEd	Paul Augello		paugello@boosted.com	917-583-9330	8

Entry 5 - Fiscal Year 2022-2023 Budget

Completed - Nov 1 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SBCSICA - 2022-2023-Budget Template FINAL](#)

Filename: SBCSICA_-_2022-2023-Budget_Template_FINAL.xlsx **Size:** 39.2 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 29 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Barone, Elvira](#)

Filename: Barone_Elvira.pdf **Size:** 174.1 kB

[Mattson, Donald](#)

Filename: Mattson_Donald.pdf **Size:** 184.1 kB

[Fukuda, Genna](#)

Filename: Fukuda_Genna.pdf **Size:** 663.7 kB

[Ocasio, Priscilla](#)

Filename: Ocasio_Priscilla.pdf **Size:** 184.5 kB

[Manon, Mariel](#)

Filename: Manon_Mariel.pdf **Size:** 638.0 kB

[Gonzalez, Angie](#)

Filename: Gonzalez_Angie.pdf **Size:** 613.9 kB

[Torres, Rosemarie](#)

Filename: Torres_Rosemarie.pdf **Size:** 1.3 MB

Entry 7 BOT Membership Table

Completed - Jul 29 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS
800000058885

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Angie Gonzales	agysae28@gmail.com	Chair	Personnel	Yes	1	7/1/2021	6/30/2022	12
2	Rosemarie Torres	moneytent@aol.com	Trustee/Member	None	Yes	1	7/1/2021	6/30/2022	5 or less
3	Donald Mattson	dmattson1@optonline.net	Trustee/Member	Academic	Yes	2	7/1/2021	6/30/2022	9
4	Elvira Barone	barone.elvira@gmail.com	Trustee/Member	Personnel	Yes	2	7/1/2021	6/30/2022	8
5	Genna Fukuda	gukuda@sbcsic	Trustee/Member	Finance	Yes	1	7/1/2021	6/30/2022	10

		a.org							
6	Priscilla Ocasio	Prescy7@aol.com	Trustee/Member	Personnel	Yes	2	7/1/2021	6/30/2022	10
7	Mariel Manon	mariel3084@gmail.com	Trustee/Member	None	Yes	1	7/1/2021	6/30/2022	11
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	6
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

6

Total number of Voting Members added during the 2021-2022 school year:

1

Total number of Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

9

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

1

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 29 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[Complete 2021-22 Board Minutes](#)

Filename: Complete_2021-22_Board_Minutes.pdf **Size:** 4.4 MB

Entry 9 Enrollment & Retention

Completed - Jul 29 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.
English Language Learners	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.

Students with Disabilities	<p>SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.</p>	<p>SBCSICA has continued to pursue extensive outreach efforts in the local community. An out reach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs. In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCSICA employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
		SBCSICA strongly believes that all students should have access

Economically Disadvantaged	<p>In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCSICA employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>	<p>to the core curriculum, and there are clear plans for identifying special populations and meeting their needs. In fact the school addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students. Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCSICA provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students.</p> <p>All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help them master the material presented in the classroom.</p>
	<p>In order to guarantee retention SBCSICA schedules time per day</p>	<p>SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear plans for identifying special populations and meeting their needs. In fact the school addresses the academic and nonacademic needs of students</p>

English Language Learners	<p>to address students in need of remediation or acceleration. Each day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCSICA employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>	<p>in need of remediation, students with disabilities, students with interrupted formal education, and gifted students. Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCSICA provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students.</p> <p>All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help them master the material presented in the classroom.</p>
	<p>In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each</p>	<p>SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear plans for identifying special populations and meeting their needs. In fact the school addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students. Methods and strategies for serving students with disabilities are in place in compliance with all federal laws</p>

Students with Disabilities	<p>day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCSICA employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>	<p>and regulations. Furthermore, SBCSICA provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students.</p> <p>For those students with IEPs that require related services and/or a resource setting, the school directly provides these special education services.</p> <p>All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help them master the material presented in the classroom.</p>
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Entry 10 - Teacher and Administrator Attrition

Completed - Jul 29 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	3.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	3

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	3

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	18

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	24

Thank you.



Entry 12 Organization Chart

Completed - Jul 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

ANNUAL REPORT SPREADSHEET - ORGANIZATION CHART

Filename: ANNUAL_REPORT_SPREADSHEET_-_ORGANI_Ua5wPgI.pdf **Size:** 88.9 kB

Entry 13 School Calendar

Completed - Sep 15 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

School Calendar 2022-2023 - Google Docs

Filename: School_Calendar_2022-2023_-_Google_Docs.pdf **Size:** 30.6 kB

Entry 14 Links to Critical Documents on School Website

Completed - Jul 29 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: South Bronx Charter School for International Cultures and the Arts

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://cdn5-ss7.sharpschool.com/UserFiles/Servers/Server_465348/File/About/Reports%20&%20Documents/SBCSICA%202020-21%20annual%20report%20FINAL%20(1).pdf
2. Board meeting notices, agendas and documents	http://www.sbcsica.org/about/board_of_trustees
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000058885
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	http://www.sbcsica.org/about/reports_documents
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	http://www.sbcsica.org/about/reports_documents
6. Authorizer-approved FOIL Policy	http://www.sbcsica.org/about/reports_documents
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	http://www.sbcsica.org/about/reports_documents

Thank you.



Entry 15 Staff Roster

Completed - Aug 1 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY**

and ALL instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[faculty-staff-roster-template-2022-v2\(1\)](#)

Filename: faculty-staff-roster-template-2022-v21.xlsx **Size:** 20.2 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**SOUTH BRONX CHARTER SCHOOL
FOR INTERNATIONAL CULTURES & THE ARTS**

Financial Statements with Supplementary Information

For the years ended June 30, 2022 and 2021

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Financial Statements
June 30, 2022 and 2021

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Independent Auditor's Report

To the Board of Trustees of
South Bronx Charter School for International Culture & the Arts

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of South Bronx Charter School for International Cultures & The Arts (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of South Bronx Charter School for International Cultures & The Arts as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of South Bronx Charter School for International Cultures & The Arts and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibility of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about South Bronx Charter School for International Cultures & The Arts' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Charter School for International Cultures & The Arts' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about South Bronx Charter School for International Cultures & The Arts' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of debt covenants for the year ended June 30, 2022 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022, on our consideration of South Bronx Charter School for International Cultures & The Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of South Bronx Charter School for International Cultures & The Arts' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Bronx Charter School for International Cultures & The Arts' internal control over financial reporting and compliance.



New York, New York
October 31, 2022

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Statements of Financial Position
As of June 30,

	<u>2022</u>	<u>2021</u>
<u>Assets</u>		
Current assets		
Cash and cash equivalents	\$ 4,262,564	\$ 7,617,709
Grants and other receivables	735,282	508,969
Prepaid expenses	44,873	39,415
Total current assets	5,042,719	8,166,093
Property and equipment, net - Note 5	21,290,606	18,601,328
Other assets		
Reserves - Note 4	2,045,123	2,043,061
Total assets	<u>\$ 28,378,448</u>	<u>\$ 28,810,482</u>
<u>Liabilities and Net Assets</u>		
Current liabilities		
Accounts payable and accrued expenses	\$ 305,420	\$ 284,741
Accrued payroll and benefits - Note 7	429,382	547,882
Bonds payable - current portion - Note 8	540,000	520,000
Accrued interest payable	196,859	201,058
Refundable advances	156,377	18,262
Total current liabilities	1,628,038	1,571,943
Bonds payable (less current portion; net of unamortized deferred financing costs of \$485,096 in 2022 and \$508,288 in 2021) - Note 8	17,994,904	18,511,712
Total liabilities	19,622,942	20,083,655
Net assets without donor restrictions		
Undesignated	8,677,857	8,649,367
Reserve - contingency	77,649	77,460
Total net assets without donor restrictions	8,755,506	8,726,827
Total liabilities and net assets without restrictions	<u>\$ 28,378,448</u>	<u>\$ 28,810,482</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Statements of Activities

For the years ended June 30,

	<u>2022</u>	<u>2021</u>
<u>Operating revenue and other support</u>		
State and local per pupil operating revenue		
General education	\$ 6,694,888	\$ 7,393,395
Special education	140,005	-
Grants, contracts and other income		
State and local grants	35,845	30,544
Federal grants	985,198	609,308
Food service	520,383	196,909
Cancellation of debt	-	697,569
Interest income	15,006	29,245
Contributions	<u>1,295</u>	<u>40</u>
Total grants, contracts and other support	<u>1,557,727</u>	<u>1,563,615</u>
Total operating revenue and other support	<u>8,392,620</u>	<u>8,957,010</u>
<u>Expenses</u>		
Program expenses		
Regular education	6,041,678	5,407,496
Special education	488,807	405,940
Food service	<u>689,260</u>	<u>540,999</u>
Total program expenses	7,219,745	6,354,435
Supporting services		
Management and general	<u>1,144,196</u>	<u>988,627</u>
Total program and supporting services expenses	<u>8,363,941</u>	<u>7,343,062</u>
Change in net assets	28,679	1,613,948
Net assets without donor restrictions - beginning of year	<u>8,726,827</u>	<u>7,112,879</u>
Net assets without donor restrictions - end of year	<u><u>\$ 8,755,506</u></u>	<u><u>\$ 8,726,827</u></u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Statement of Functional Expenses

For the year ended June 30, 2022

		Program expenses				Supporting services	Total program expenses and supporting services
	No. of positions	Regular education	Special education	Food service	Total programs	Management & general	
Salaries							
Instructional personnel	26	\$ 1,885,323	\$ 142,134	\$ -	\$ 2,027,457	\$ -	\$ 2,027,457
Administrative staff personnel	8	806,679	44,354	-	851,033	254,169	1,105,202
Non-instructional personnel	11	165,909	13,298	207,933	387,140	152,685	539,825
Total salaries	45	2,857,911	199,786	207,933	3,265,630	406,854	3,672,484
Operating expenses							
Payroll taxes and fringe benefits		601,108	42,021	43,735	686,864	85,574	772,438
Retirement		62,719	4,384	4,563	71,666	8,930	80,596
Contracted services - financial and benefit administrative		-	-	-	-	224,985	224,985
Marketing/recruitment		59,976	4,193	4,364	68,533	8,537	77,070
Insurance		29,502	2,062	2,146	33,710	85,683	119,393
Legal and professional		91,069	6,366	6,626	104,061	12,965	117,026
Equipment/furnishings		78,703	5,502	5,726	89,931	11,204	101,135
Building and land rent and lease		21,867	1,529	1,591	24,987	3,113	28,100
Repairs and maintenance		16,618	1,162	1,209	18,989	2,366	21,355
Building security and maintenance		129,296	9,039	9,407	147,742	18,407	166,149
Office expense		9,333	652	679	10,664	1,329	11,993
Staff development		171,789	12,009	12,499	196,297	24,456	220,753
Student services		88,541	75,031	-	163,572	-	163,572
Supplies and instructional materials		100,598	7,032	7,319	114,949	14,322	129,271
Food costs		-	-	261,120	261,120	-	261,120
Transportation service		68,605	2,411	-	71,016	-	71,016
Telephone and internet services		92,067	6,436	6,698	105,201	13,107	118,308
Utilities		210,330	14,703	15,303	240,336	29,943	270,279
Interest expense		765,798	53,535	55,717	875,050	109,019	984,069
Other expenses		78,320	5,475	5,699	89,494	11,149	100,643
Depreciation		507,528	35,479	36,926	579,933	72,253	652,186
Total operating expenses		3,183,767	289,021	481,327	3,954,115	737,342	4,691,457
Total expenses		\$ 6,041,678	\$ 488,807	\$ 689,260	\$ 7,219,745	\$ 1,144,196	\$ 8,363,941

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Statement of Functional Expenses

For the year ended June 30, 2021

		Program expenses			Supporting services	Total program expenses and supporting services	
	No. of positions	Regular education	Special education	Food service	Total programs	Management & general	
Salaries							
Instructional personnel	27	\$1,794,384	\$140,113	\$ -	\$1,934,497	\$ -	\$ 1,934,497
Administrative staff personnel	6	522,208	31,998	-	554,206	164,753	718,959
Non-instructional personnel	11	177,053	14,715	180,468	372,236	163,958	536,194
Total salaries	44	\$2,493,645	\$186,826	\$180,468	\$2,860,939	328,711	3,189,650
Operating expenses							
Payroll taxes and fringe benefits		568,906	42,623	41,172	652,701	74,992	727,693
Retirement		58,046	4,349	4,201	66,596	7,652	74,248
Contracted services - financial and benefit administrative		-	-	-	-	197,551	197,551
Marketing/recruitment		12,629	946	914	14,489	1,665	16,154
Insurance		20,333	1,523	1,472	23,328	86,522	109,850
Legal and professional		53,701	4,023	3,886	61,610	7,080	68,690
Equipment/furnishings		69,403	5,200	5,023	79,626	9,148	88,774
Building and land rent and lease		19,066	1,428	1,380	21,874	2,513	24,387
Repairs and maintenance		13,902	1,042	1,006	15,950	1,832	17,782
Building security and maintenance		140,649	10,538	10,179	161,366	18,539	179,905
Office expense		8,452	633	612	9,697	1,114	10,811
Staff development		41,405	3,102	2,997	47,504	5,457	52,961
Student services		42,390	3,987	-	46,377	-	46,377
Supplies and instructional materials		68,001	5,095	4,921	78,017	8,965	86,982
Food costs		-	-	152,732	152,732	-	152,732
Telephone and internet services		93,292	6,990	6,752	107,034	12,297	119,331
Utilities		170,608	12,782	12,347	195,737	22,490	218,227
Interest expense		784,620	58,778	56,770	900,168	103,437	1,003,605
Other expenses		90,886	6,809	6,578	104,273	11,982	116,255
Depreciation		657,562	49,266	47,589	754,417	86,680	841,097
Total operating expenses		2,913,851	219,114	360,531	3,493,496	659,916	4,153,412
Total expenses		\$ 5,407,496	\$ 405,940	\$ 540,999	\$ 6,354,435	\$ 988,627	\$ 7,343,062

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Statements of Cash Flows

For the years ended June 30,

	<u>2022</u>	<u>2021</u>
Cash flows from operating activities		
Change in net assets	\$ 28,679	\$ 1,613,948
Adjustments to reconcile change in net assets to to net cash provided by operating activities		
Depreciation	652,186	841,097
Amortization of debt issuance costs	23,192	23,192
Cancellation of debt	-	(697,569)
Changes in operating assets and liabilities		
Grants and other receivables	(226,313)	(238,665)
Prepaid expenses	(5,458)	(9,931)
Accounts payable and accrued expenses	20,679	45,413
Accrued payroll and benefits	(118,500)	70,396
Accrued interest payable	(4,199)	(4,037)
Refundable advances	138,115	3,359
Net cash provided by operating activities	<u>508,381</u>	<u>1,647,203</u>
Cash flows from investing activities		
Acquisition of fixed assets	<u>(3,341,464)</u>	<u>(1,053,353)</u>
Net cash used in investing activities	<u>(3,341,464)</u>	<u>(1,053,353)</u>
Cash flows from financing activities		
Repayment of bonds payable	<u>(520,000)</u>	<u>(500,000)</u>
Net cash used in financing activities	<u>(520,000)</u>	<u>(500,000)</u>
Net change in cash, cash equivalents and restricted cash	(3,353,083)	93,850
Cash, cash equivalents and restricted cash - beginning of year	<u>9,660,770</u>	<u>9,566,920</u>
Cash, cash equivalents and restricted cash - end of year	<u>\$ 6,307,687</u>	<u>\$ 9,660,770</u>
Cash, cash equivalents and restricted cash as reported within the statements of financial position		
Cash and cash equivalents	\$ 4,262,564	\$ 7,617,709
Reserves	2,045,123	2,043,061
	<u>\$ 6,307,687</u>	<u>\$ 9,660,770</u>
Supplemental disclosure		
Cash paid for interest	<u>\$ 965,076</u>	<u>\$ 984,450</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2022 and 2021

Note 1 Organization

South Bronx Charter School for International Cultures & the Arts (the “School”), a 501(c) (3) tax-exempt organization, is a public charter school located in the Bronx, New York. The School opened in 2005 and through fiscal year 2018 operated classes from kindergarten to fifth grade. Sixth grade, seventh grade and eighth grade classes were added in fiscal year 2019, 2020 and 2021, respectively. The School’s current charter renewal expires on June 30, 2023. The School provides scientifically research-proven standards-based educational programs, with an emphasis on international cultures, the arts, and mastery of a second language.

Friends of South Bronx Charter School for International Culture & the Arts, Inc. (the “Friends of SBCSICA”), is a non-profit organization, founded in October 2018 under Section 402 of the Not-for-Profit Corporate Law of the State of New York. Friends of SBCSICA is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Friends of SBCSICA is controlled by the School in its capacity as the sole member of Friends of SBCSICA. As of June 30, 2022, Friends of SBCSICA has no financial activity, and as a result, the two entities did not consolidate as of and for the years ended June 30, 2022 and 2021.

Note 2 Summary of significant accounting policies

Basis of presentation and use of estimates. The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (“U.S. GAAP”), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents. The School considers all short-term, highly liquid investments, such as money market funds, to be cash equivalents.

Grants and other receivables. Grants and other receivables are recorded at net realizable value and do not bear interest. The allowance for doubtful accounts is the School’s best estimate of the amount of probable credit losses in existing receivables. Management determines the allowance based on historical write-off experience and reviews its allowance for doubtful accounts periodically. Past due balances are reviewed individually for collectability. Grants and other receivable amounted to \$735,282 and \$508,969 as of June 30, 2022 and 2021, respectively. There was no allowance recorded at June 30, 2022 and 2021, as all amounts are deemed collectible.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Notes to the Financial Statements

June 30, 2022 and 2021

Note 2 Summary of significant accounting policies – (continued)

Financial statements presentation. The financial statements of the School have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the School to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions. Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the School.

Net assets with donor restrictions. Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Revenue recognition. The School recognizes revenue from the state and local governments based on the School's charter status and the number of students enrolled. Such revenue is recorded when services are performed, in accordance with the charter agreement. The New York State Department of Education mandates the rate per pupil. Such revenue is recognized ratably over the related school year in which it is earned.

Grant and contracts revenue. Grants and contracts revenue are recognized when qualifying expenditures are incurred and/or services are provided to the students during the applicable school year. Funds received in advance or any unspent funds for which qualifying expenditures have not been incurred are recorded as refundable advances. Any unspent amounts might be returned to the granting agency or the granting agency can approve that those amounts be applied to a future grant period.

Operating risk. The coronavirus outbreak may have an adverse effect on the results of operations. Given the uncertainty around the extent and timing of the potential future spread or mitigation of the coronavirus and around the imposition or relaxation of protective measure, the School cannot reasonably estimate the impact to future results of operations.

Reclassification. Certain accounts relating to the prior year have been reclassified to conform to the current year's presentation. The reclassifications had no effect on 2021 net assets.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2022 and 2021

Note 2 Summary of significant accounting policies – (continued)

Property and equipment. Property and equipment are recorded at cost. Donated assets are capitalized at the estimated fair value at date of receipt. Maintenance and repairs are charged to expense as incurred; significant improvements are capitalized. The School capitalizes additions and significant improvements in excess of \$1,000. Depreciation is computed using the straight-line method over estimated useful lives of the respective asset. The estimated depreciable lives of the different classes of property are as follows:

<u>Asset</u>	<u>Useful Life</u>
Building	39 years
Furniture and fixtures	7 years
Computer, software and office equipment	3 years
Student transportation	3 years

Reserve contingency and escrow reserves. Reserve contingency and escrow reserves relate to reserve and escrow accounts that are required to be maintained by the School in accordance with the bond indenture and charter requirements.

Financing charge. Financing charges are amortized over the terms of the bonds and are reported net of accumulated amortization as of June 30, 2022 and 2021 in bonds payable, net, on the accompanying statements of financial position.

Refundable advances. Funds received in advance for which qualifying expenditures have not been incurred are reflected as refundable advances from state and local government grants in the accompanying statements of financial position.

Donated goods and services. The School receives donated services from unpaid volunteers. No amounts have been recognized in the accompanying statements of activities, since the services do not meet the specialized skill criteria for recognition under U.S. GAAP.

Income taxes. The School is tax-exempt under Section 501(c)(3) of the Internal Revenue Code (IRC) and has been classified as a publicly supported organization as described in IRC sections 509(A)(1) and 170(B)(1)(A)(II).

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken and recognize a tax liability (or asset) if the School has taken an uncertain position that more likely than not would not be sustained upon examination by taxing authorities. Management has analyzed the tax positions taken and has concluded that, as of June 30, 2022, there are no uncertain positions taken or expected to be taken that would require recognition or disclosure in the accompanying financial statements.

The School is no longer subject to income tax examination by federal, state or local tax authorities for years before June 30, 2019.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2022 and 2021

Note 2 Summary of significant accounting policies – (continued)

Functional expenses. The costs of providing program and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among program services, and supporting services. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Salaries	Time and effort
Payroll taxes and fringe benefits	Time and effort
Contracted Services - financial and administrative	Direct allocation
Legal and professional	Time and effort
Insurance	Square footage
Repairs and maintenance	Time and effort

Note 3 Liquidity and availability

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of June 30, are:

Financial assets:	2022	2021
Cash and cash equivalents	\$ 4,262,564	\$ 7,617,709
Grants and other receivables	735,282	508,969
Amount available for general expenditures within one year	<u>\$ 4,997,846</u>	<u>\$ 8,126,678</u>

Note 4 Reserves

Reserves as of June 30, are as follows:

	2022	2021
Interest reserve	\$ 397,767	\$ 397,301
Debt service reserve	1,569,707	1,568,300
Reserve - contingency	77,649	77,460
	<u>\$ 2,045,123</u>	<u>\$ 2,043,061</u>

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2022 and 2021

Note 5 Property and equipment

Property and equipment consist of the following as of June 30:

	2022	2021
Furniture and fixtures	\$ 957,427	\$ 942,375
Student transportation	45,750	-
Computer equipment and software	1,935,459	1,913,437
Office equipment	196,404	163,980
Land	1,823,000	1,823,000
Building	18,057,399	18,057,399
Construction in Progress	4,770,808	1,544,592
Total property and equipment	27,786,247	24,444,783
Less, accumulated depreciation	(6,495,641)	(5,843,455)
Property and equipment, net	<u>\$ 21,290,606</u>	<u>\$ 18,601,328</u>

The School has expended funds commencing in fiscal year 2020 in connection with plans to purchase land and construct a new building to expand its educational programs in the Bronx. These expenditures included consulting and other service costs to design a building, obtain necessary permits and manage the building project, a cash deposit for the land purchase (\$500,000) and payments for steel and other building materials (approximately \$2,200,000). Total expenditures relating to the project were included in construction in progress at June 30, 2022 and 2021. If the project were not to be completed, the deposit on the land would be fully refundable and management believes that costs incurred for the steel and other building materials could be recovered.

Note 6 Retirement plan

The School offers a 401(k) plan (the “Plan”) for substantially all of its qualifying employees. Employees are eligible for the Plan immediately upon employment. Participation in the Plan is voluntary. Employees can make pretax contributions up to a maximum of 100% of their annual compensation, up to IRS limits for each calendar year. The School matches an employee’s contribution up to 4% of the employee’s annual compensation. For the years ended June 30, 2022 and 2021, the School’s matching contribution was \$80,596 and \$74,248, respectively. Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan’s participants and beneficiaries.

Note 7 Accrued payroll and benefits

Accrued payroll and benefits consist of amounts earned by the staff during the school year but paid over the summer months. As of June 30, 2022 and 2021, accrued payroll amounted to \$429,382 and \$547,882, respectively.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2022 and 2021

Note 8 Bonds payable

On June 11, 2013, Build NYC Resource Corporation provided construction and permanent financing of \$22,270,000 through the issuance of \$21,650,000 in Tax-Exempt Revenue Bonds (the “Series 2013A Bonds”), bearing interest at 2.75% to 5% per annum, with principal due at varying amounts annually through maturity on April 15, 2043, and \$620,000 in Taxable Revenue Bonds bearing interest at 6% per annum which were repaid in varying amounts through maturity on April 15, 2017. The proceeds of the bonds were used to construct a five-story building in the Bronx, New York, to be used as classroom, cafeteria, kitchen, art, music room and administrative space.

Future minimum principal payments for the next five years and in the aggregate thereafter are as follow:

<u>Year Ending June 30,</u>	<u>Amount</u>
2023	\$ 540,000
2024	560,000
2025	590,000
2026	615,000
2027	645,000
Thereafter	16,070,000
Unamortized financing charge	(485,096)
	<u>\$ 18,534,904</u>
	<u>Amount</u>
Bonds payable - current	\$ 540,000
Bonds payable - long term, net	17,994,904
Total bonds payable, net	<u>\$ 18,534,904</u>

As of June 30, 2022 and 2021, the School was in compliance with all debt covenants pursuant to the bond agreement.

Note 9 Concentration of credit risk

The School maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The School has not experienced any losses in such accounts. The management of the School believes it is not exposed to significant credit risk on cash and cash equivalents.

The School received approximately 81% and 83% of its operating revenue, which is subject to specific requirements, from per pupil funding from the New York City Department of Education during the years ended June 30, 2022 and 2021, respectively. Additionally, all of the School’s grants receivable is due from the New York State Department of Education.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2022 and 2021

Note 10 Cancellation of debt

During fiscal year 2021, the School received notification that its Paycheck Protection Program loan (the “PPP loan”) had been forgiven and, as a result, the School recorded cancellation of debt in the amount of \$697,569. Proceeds from the PPP loan had been received by the School in May 2020 from a commercial bank pursuant to the Paycheck Protection Program administered by the Small Business Administration pursuant to the Coronavirus Aid, Relief and Economic Recovery Act (“CARES Act”).

Note 11 Contingency

The School participates in a number of federal and state programs. These programs require that the School comply with certain laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government grants and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Note 12 Subsequent events

Management has evaluated subsequent events through October 31, 2022, the date that the financial statements were available to be issued. Based on this evaluation, management has determined that no subsequent events have occurred which require disclosure in the financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Debt Covenants
For the year ended June 30, 2022

Pursuant to the loan agreement, the School is required to comply with various debt covenants. The minimum requirement and actual results as of and for the year ended June 30, 2022 for each of the debt covenants are as follows:

	Minimum Requirement	Actual
Debt service coverage ratio	1.10	1.12
Days cash on hand	30	202
Net asset balance	\$ 836,394	\$ 8,755,506

The debt service coverage ratio is calculated as follows:

Increase in net assets	\$ 28,679	
Add back: Interest expense (excluding financing charges)	960,877	
Depreciation and amortization	675,378	
Net revenues available for debt service	<u>\$ 1,664,934</u>	
Debt service payments		
Interest expense	\$ 960,877	
Principal	520,000	
Total current debt service	<u>\$ 1,480,877</u>	
Net revenues available for debt service	\$ 1,664,934	
Total current debt service	\$ 1,480,877	= 1.12

The days cash on hand is calculated as follows:

Total expenses	\$ 8,363,941	
Less: Depreciation and amortization	(675,378)	
Net expenses	7,688,563	
Number of days	365	
Cash used per day	<u>\$ 21,065</u>	
Cash and cash equivalents at year end	\$ 4,262,564	
Cash used per day	\$ 21,065	= 202

The minimum net asset balance is calculated as follows:

Beginning net asset balance	\$ 8,726,827	
Net surplus/(deficit)	28,679	
Ending net asset balance	<u>\$ 8,755,506</u>	
Estimated required fund balance		
Maximum annual debt service	\$ 1,480,877	
Gross revenue	8,392,620	
Percentage	18%	
Requirement percentage	10%	
Estimated required fund balance	\$ 836,394	
Amount over to meet fund balance	\$ 7,919,112	

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Expenditures of Federal Awards
For the year ended June 30, 2022

Federal Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-through Identifying Number	Federal Expenditures
U.S. Department of Education			
<u>Pass-through New York State Education Department:</u>			
Title I Grants to Local Educational Agencies	84.010A	0021-22-4312	\$ 300,443
Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367A	0147-22-4312	27,411
English Language Acquisition State Grants	84.365A	0293-22-4312	38,564
Student Support and Academic Enrichment program	84.424A	0204-22-4312	144
Education Stabilization Fund:			
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER-Cares Act) Fund	84.425D	5890-021-4312	34,349
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER2-CRRSA) Fund	84.425D	5891-021-4312	472,884
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER3-ARP) Fund	84.425U	5880-021-4312	73,267
Total for program			580,500
Total U.S. Department of Education			947,062
U.S. Department of Agriculture			
<u>Pass-through New York State Education Department:</u>			
School Breakfast Program	10.553	320700860889	116,120
National School Lunch Program	10.555	320700860889	266,809
After School Snack Program	10.555	320700860889	54,997
Summer Food Service Program	10.559	320700860889	59,739
Total Child Nutrition Cluster			497,665
Total U.S. Department of Agriculture			497,665
Total Expenditures of Federal Awards			\$ 1,444,727

The accompany notes are an integral part of this schedule.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to Schedule of Expenditures of Federal Awards
For the year ended June 30, 2022

Note 1 Basis of Presentation

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal grant activity of South Bronx Charter School for International Cultures & the Arts for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Because the Schedule presents only a selected portion of the operations of South Bronx Charter School for International Cultures & the Arts, it is not intended to, and does not, present the financial position, changes in net position or cash flows of South Bronx Charter School for International Cultures & the Arts.

Note 2 Summary of Significant Accounting Policies

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The amounts reported as expenditures in this Schedule may differ from certain financial reports submitted to federal funding agencies, due to those reports being submitted on either the cash or modified cash basis of accounting.

Note 3 Indirect Cost Rate

South Bronx Charter School for International Cultures & the Arts has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees of
South Bronx Charter School for International Cultures & the Arts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of South Bronx Charter School for International Cultures & The Arts, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered South Bronx Charter School for International Cultures & The Arts' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Charter School for International Cultures & The Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of South Bronx Charter School for International Cultures & The Arts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether South Bronx Charter School for International Cultures & The Arts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "NChang LLP". The signature is written in a cursive, flowing style. The letters "NChang" are connected, and "LLP" is written separately to the right.

New York, New York
October 31, 2022

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Trustees of
South Bronx Charter School for International Cultures & the Arts

Report on compliance for each major federal program

Opinion on each major federal program

We have audited South Bronx Charter School for International Cultures & The Arts' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of South Bronx Charter School for International Cultures & The Arts' major federal programs for the year ended June 30, 2022. South Bronx Charter School for International Cultures & The Arts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, South Bronx Charter School for International Cultures & The Arts complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for opinion on each major federal program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of South Bronx Charter School for International Cultures & The Arts and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of South Bronx Charter School for International Cultures & The Arts' compliance with the compliance requirements referred to above.

Responsibilities of management for compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to South Bronx Charter School for International Cultures & The Arts' federal programs.

Auditor's responsibilities for the audit of compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on South Bronx Charter School for International Cultures & The Arts' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about South Bronx Charter School for International Cultures & The Arts' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding South Bronx Charter School for International Cultures & The Arts' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of South Bronx Charter School for International Cultures & The Arts' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Charter School for International Cultures & The Arts' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on internal control over compliance

A deficiency in *internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

New York, New York
October 31, 2022

A handwritten signature in blue ink that reads "NCHang LLP". The signature is written in a cursive, flowing style. The letters "NCHang" are connected, and "LLP" is written separately to the right.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Findings and Questioned Costs
For the year ended June 30, 2022

Schedule I – Summary of auditor’s results

Financial statements

Type of report the auditors issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified opinion

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be material weakness(es)?

___ yes X no

___ yes X none reported

Noncompliance material to financial statements noted?

___ yes X no

Federal awards

Internal control over major federal programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be material weakness(es)?

___ yes X no

___ yes X none reported

Type of auditor’s report issued on compliance for major federal programs:

Unmodified opinion

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance under Section 2CFR200.516(a)

___ yes X no

Identification of major federal programs:

Federal Assistance

<u>Listing Number</u>	<u>Name of Federal Program or Cluster</u>
84.425D	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER-Cares Act) Fund
84.425D	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER2-CRRSA) Fund
84.425U	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER3-ARP) Fund

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

___ yes X no

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Findings and Questioned Costs
For the year ended June 30, 2022

Section II – Financial Statement Findings

None noted.

Section III – Federal Award Findings and Questioned Costs

None noted.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Corrective Action Plan
For the year ended June 30, 2022

Corrective action plan is not applicable for the year ended June 30, 2022.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Summary Schedule of Prior Audit Findings
For the year ended June 30, 2022

There were no prior audit findings.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

ELVIRA BARONE

Name of Charter School Education Corporation:

South Bronx Charter School for International Culture and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary, member, chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

646 235 9061

Business Address:

none

E-mail Address:

barone.elvira@gmail.com

Home Telephone:

718 792 1187

Home Address:

3320 Campbell Drive, Bronx, N.Y. 10465

Elvin Barone

July 11, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Donald P. Matson

Name of Charter School Education Corporation:

SBCSICA

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-Chair (Board of Trustees)
Chair - Curriculum Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

retired

E-mail Address:

dmettson1@optonline.net

Home Telephone:

(914) 472-8752 (914) 686-0491 (cell)

Home Address:

700 Scarsdale Avenue, Scarsdale NY 10583



Signature

7/14/2022

Date

Acceptable signature formats include:

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Priscilla Ocasio

Name of Charter School Education Corporation:

South Bronx Charter School for International Cultures
and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair, Board (Member) Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

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Business Telephone:

N/A

Business Address:

N/A

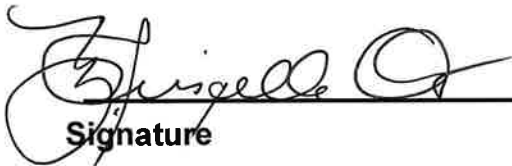
E-mail Address:

prescy7@aol.com

Home Telephone:

Home Address:

181 EAST 161 ST. BRONX, NY 10451


Signature

7/14/2022
Date

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

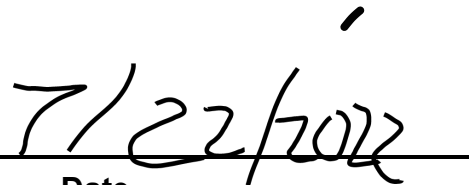
Business Address:

E-mail Address:

Home Telephone:

Home Address:


Signature


Date

Acceptable signature formats include:

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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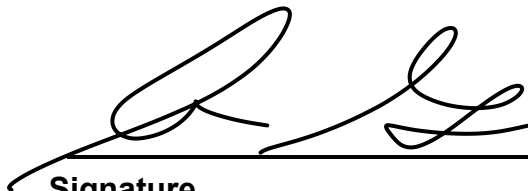
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

ROSEMARIE TORRES

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

SOUTH BRONX CHARTER School for
International Cultures and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

MEMBER

2. Are you an employee of any school operated by the education corporation?

Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

Roseanne Torres
Signature

June 27, 2022
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

929-801-8650

Business Address: N/A

E-mail Address: moneytent @ 901.com

Home Telephone: 929-801 8650

Home Address: 35 East 106 St #4J NY 10029

last revised 06/8/2020



South Bronx Charter School for **I**nternational **C**ultures and the **A**rts

www.sbcsica.org | info@sbcsica.org

Meeting of the Board of Trustees

Thursday, July 29, 2021



Agenda

1. Welcome/Opening Remarks

Richard Izquierdo

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes (June 24, 2021)

Richard Izquierdo

5. Principal Report

Evelyn Hey

6. Operations Report

Evelyn Ramirez

7. BoostED Finance Report

Paul Augello

8. Committee Reports

a. Personnel/Grievance

Richard Izquierdo

9. Executive Session (Personnel Matter)

10. Adjournment



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Board of Trustees Meeting

June 24, 2021

Minutes

Welcome/Opening Remarks:

Board Chair, Richard Izquierdo called the meeting to order at 5:20 pm by welcoming the Board and attendees and provided opening remarks. Staff present were: Evelyn Hey, Johanna Alfonso, Evelyn Ramirez, and Stephany Cervantes. Guests present were: Paul Augello, Mariel Manon (PTO President)

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Richard Izquierdo, Donald Mattson, Priscilla Ocasio, and John Potapchuk.

Approval of Agenda:

Motion to approve the agenda by Ms. Fukuda, seconded by Ms. Gonzalez. Approved unanimously.

Approval of Minutes:

Motion to approve May 20th minutes by Mr. Potapchuk, seconded by Ms. Gonzalez. Approved unanimously.

Principal's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees. Motion to approve the Principal's Report by Ms. Ocasio, seconded by Ms. Barone. Approved unanimously. (Principal's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk.
 - Receipts are organized to be reviewed by Mr. Potapchuk.
 - Students audit was conducted for in school and remote students. Additional paperwork might be needed for students that were marked absent that day
 - Teachers get a \$150 reimbursement fund for any additional materials they need to help aid or facilitate their classroom. Teachers must provide receipt evidence in order to receive any reimbursement.

BoostED Finance Report:

- Updating the fiscal budget for 2022 after receiving approval of the grant.
- Strategizing to expand the grant to be used within a three year period.



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Strategic Plan 2021 - 2024

- The parental involvement portion still needs some revisions.

Resolution of the Board of Trustees 06.24.2021.01

Amendment to adopt the strategic plan for 2021 - 2024

Motion to adopt by Ms.Gonzalez , seconded by Mr. Mattson. Approved unanimously.

By-Laws

- Have been updated

Motion to adopt the updated by-laws dated June 2021 by Ms. Gonzalez, seconded by Mr. Mattson. Approved unanimously.

New Organizational Chart

- Evelyn Hey will be the Executive Director of the South Bronx Charter School for International Cultures and the Arts Organization
- Johanna Alfonzo will be the new principal of South Bronx Charter School for International Cultures and the Arts Elementary School.
- Looking to hire for the position of assistant principal
- Evelyn Hey will be actively looking for a Middle School / High School principal to hire and train for at least a year.

Motion to adopt the organizational chart by Ms. Barone. seconded by Mr.Potapchuk. Approved unanimously.

Committee Reports

Development Committee

Ms. Barone, Committee Chair Elvira reported on the following:

- High School Expansion was approved by the Board of Regents.
 - Meeting was held on June 7th in Albany and was attended by Richard Izquierdo and Evelyn Hey.
- Christian Bastardi, the Owner's Representative contact, suggested creating a contract with SISCA to cover the cost of steel and shop drawing.
- Attorney approved the short form contract to do the test pit.

In response to Mr. Potapchuk's question about the result of the BuildNYC Board meeting to approve the SBCS building project on June 15th, Ms. Hey responded that the approval process had been delayed.

Curriculum

Mr. Mattson Committee Chair reported on the following:

- Put together a list of different programs and museums within New York City that could be utilized by the school as curriculum extension.



South Bronx Charter School for International Cultures and the Arts

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- These programs may provide teacher training, programs in the school or remotely.

Personal/Grievance

Mr. Izquierdo, Committee Chair reported on the following:

- Director or Human Resources scheduled the annual Sexual harassment training
 - Once an employee completes the training, the system will notify Ms. Goins and a certification will go to the employee.
- August 26, human resources will have an All day Staff training meeting
 - Present the employee handbook, discuss dress codes, time and attendance protocol.
- Currently researching the cost of purchasing a school bus
- Creating a pay scale for staff members.

Motion to approve the completed principal evaluation 2020 - 2021 by Ms. Gonzalez, seconded by Ms. Fukuda. Approved unanimously.

Motion to adopt the Conflict of Interest Policy by Ms. Gonzalez, seconded by Ms. Fukuda. Approved unanimously.

Motion to accept the 2021-2022 school calendar by Mr. Mattson, seconded by Mr. Potapchuk. Approved unanimously.

Adjournment:

Motion to adjourn and enter Executive Meeting by Ms. Ocasio at 6:24pm, seconded by Mr. Mattson. Approved unanimously.

July 29,2021 Board of Trustee Meeting Executive Director's Report

Summer School from July 6,2021 - July 29,2021

Enrollment – 124

Summer School Teachers

- Catherine Villaquiran
- Frank Boughner
- Diana Wright
- Lorraine Sierra
- Jaime Villegas
- Ainslya Charlton-Lessie
- Azizi Madromootoo
- Alexandra Cruz
- Stephany Cervantes
- Rosa Morett

Academics - 2021-2022

Assessment renewed

- Iready - for ELA and math
- Raz+ - digital reading library tool
- DRA/EDL kits updated version that included running records/ miscue analysis tool
- Zearn Math - K-5

2022-2024 Charter School Expansion Grant

We have submitted a competitive grant to SED for \$1,250,000 - this grant will allow us to pay a 6 month salary for the HS principal, assistant principal, ean,etc. Additionally, we included paying for Professional Development, technology equipment and musical instruments etc.

Human Resources

- Drafts of the below policies have been reviewed by counsel and attorney revisions have been made. Policies and Handbook are ready to be presented to the Board for review and adoption.
 - a. Sexual Harassment/Harassment Policy
 - b. Executive Compensation Policy
 - c. Nepotism Policy
 - d. Code of Conduct/Code of Ethics policy (w Disclosure)
 - e. EE Handbook for 2021-2022
- Annual Reporting Package is Completed and under review for submission

- HR Orientation scheduled for 8/26/2021
 - a. 401K Principal Representative Scheduled to Present
 - b. Benefits Broker Scheduled to Present
 - c. HR PowerPoint presentation drafted
- Administrative Staff Increases have been processed effective 7/1/2021

Vacancies

1st grade- bilingual teacher
 3rd grade - bilingual teacher
 4th grade - bilingual teacher
 MS Science teacher
 7/8th grade math teacher
 Spanish teacher (not sure if he is returning)

New Hires

- Cynthia Guzman - Teacher Assistant
- Ettore Spatola - Math teacher
- Roger Hill - Sous Chef
- Aubrey Hector - Science Teacher

Technology

Devices given out during pandemic - 460
 Devices collected back of of July - 444

New Construction Update

- Puerto Rico initiative -
 - We met with the facilitator for two days in a row. Will be meeting with my team next week to review what we have done so far. Still waiting to hear back about building acquisition in San Juan. In the meantime, we are following the process.
- Coordinated with MTA and ready to make final submission for approval
- Performed test pits onsite to find depth of existing building foundations on both adjacent properties. Bob McLaughlin trying to identify ownership groups for access agreements.
- Engaged new structural engineer and developed more cost-effective foundation design. Also, working on new SOE based on MTA comments
- Attempting to make submission for dewatering permits. Need existing property owner's signature. New indemnity agreements need to be made. Waiting from Bob McLaughlin
- Sent drafts of the construction agreement from SISCA for the AIA101 and 201. Received back comments on the 101 and waiting on comments from the 201 from Bob McLaughlin
- Sent drafts of the short form contract for interim work from SISCA. Waiting on comments from Bob McLaughlin
- Attempted to but have not yet received DOB comments on the foundation permit submission
- Met weekly with SISCA and PFA for design coordination and value engineering list



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Meeting of the Board of Trustees

Thursday, August 26, 2021

Agenda

- | | |
|---|--------------------------|
| 1. Welcome/Opening Remarks | Richard Izquierdo |
| 2. Roll Call | |
| 3. Approval of Agenda | |
| 4. Approval of Minutes (July 29, 2021) | Richard Izquierdo |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Reports | |
| a. Development | Vera Barone |
| 9. Adjournment | |



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Board of Trustees Meeting

July 29, 2021

Minutes

Welcome/Opening Remarks:

Board Chair, Richard Izquierdo called the meeting to order at 5:10 pm by welcoming the Board and attendees and provided opening remarks. Staff present were: Evelyn Hey, Johanna Alfonso, Evelyn Ramirez, and Stephany Cervantes. Guests present were: Paul Augello

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Richard Izquierdo, Mariel Manon, Donald Mattson, Priscilla Ocasio, and John Potapchuk.

Approval of Agenda:

Motion to approve the agenda by Mr. Potapchuk, seconded by Mr. Mattson. Approved unanimously.

Approval of Minutes:

Motion to approve June 24th minutes by Ms. Fukuda, seconded by Ms. Manon. Approved unanimously.

Principal's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees. Motion to approve the Principal's Report by Ms. Barone, seconded by Ms. Potapchuk. Approved unanimously. (Principal's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk.
 - Receipts are organized to be reviewed by Mr. Potapchuk.
 - Closed out the year.
 - Monthly stipend for travel expenses should be cashed before the next meeting. If not, must notify Ms. Ramirez.

BoostED Finance Report:

- Preliminary financial documents for the fiscal year ended June 30, 2021 will be distributed at the next board meeting.
- Audit will begin in September
- Applied for a \$1.25 million dollar grant to the State Department of Education on July 27, 2021.
- Grants for expansions are different from lost learning grants.



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Strategic Plan 2021 - 2024

- The parental involvement portion still needs some revisions.

Resolution of the Board of Trustees 06.24.2021.01

Amendment to adopt the strategic plan for 2021 - 2024

Motion to adopt by Ms. Gonzalez , seconded by Mr. Mattson. Approved unanimously.

Committee Reports

Personal/Grievance

Mr. Izquierdo, Committee Chair reported on the following:

- Mr. Izquierdo, Ms. Barone, Ms. Ocasio, and Ms. Gonzalez met on July 26, 2021 and on Jul 29, 2021
- Reviewed the Executive Director contract
 - Discussed in Executive Meeting
- Met with the Director of Human Resources
 - Administrator salary increased by 3% effective July 1, 2021
 - Staff Orientation will be on Aug 26, 2021
 - Will address the retirement plan, sexual harassment, employee manual, dress code, time and attendance.
 - Insurance Broker will be discussing the health package and answering any questions at staff orientation

Motion to adopt the Sexual Harassment Policy, Executive Compensation Policy, Nepotism, Code of Ethics, Code of Conduct, Annual Reporting Packages, and Employee Handbook for 2021 - 2022 by Ms. Barone, seconded by Ms. Ocasio. Approved unanimously.

Motion to go into Executive Session at 5:48 pm by Ms. Fakuda, seconded by Mr. Mattson. Approved unanimously.

Motion to authorize the Board Chair to execute the contract with the Executive Director as agreed upon by the Board Ms. Fakuda, seconded by Ms. Gonzalez. Approved unanimously.

Adjournment:

Motion to adjourn by Ms. Fakuda at 8:20pm, seconded by Mr. Mattson. Approved unanimously.



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Executive Director's Report

August 26, 2021

Enrollment: 478

Academics: Benchmark exams rolling out the first two week of September.

- Iready for 3-8th grade (math and ELA)
- DRA for K-8th grade
- Science program pilot this year- Amplify Science K-8th
- CommonLit 360 pilot for Middle school students Ms. Cruz will use it this year
- Math and ELA enrichment after school program to begin September 21st.
- Bloomz school wide communication platform for parents/classroom teachers
- All teachers received two devices (laptop/tablet for parent communication)
- Reopening Plan developed with new mandates :Attached.

Teachers returned on August 23, 2021

Professional Development:

August 23,2021 - September 3,2021

Attached: Professional Development Calendar

Human Resources:

- New Hire Orientation scheduled for 8/26/2021
- EE Handbook has been updated with suggested changes
- COVID Vaccine Mandate to be addressed at Orientation
- 9 New Hires have been onboarded
- Worker's Compensation Audit information has been provided to Hartford Insurance Co.
- Online Harassment/Sexual Harassment training will be pushed out to all employees on Thursday, 8/27/2021



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New Hire:

1. Ettore Spatola: MS Math Teacher
2. Gloria Ocran: Special Education Coordinator/Teacher
3. Keith Szczepanski: Music Director/ Grant Writer
4. Elvira Maresca: Special Assistant to the Executive Director
5. Aubrey Hector: MS Science Teacher
6. Lesli Galvez: MS Spanish Teacher
7. Emly Chavez: Teacher Assistant
8. Elsy Medina: Teacher Assistant
9. Christian Melhado: Music Teacher
10. Wendy Baker: Drama/Theatre Teacher

New Construction:

- The contract for Shop Drawings and Steel has been signed.
 - Presentation by Stephen Grasso and Christian Bastardi on Tuesday, August 24, 2021
- They provided an updated timeline with what has been done so far and what is still outstanding.
- Build NYC will be voting on our Project on September 21, 2021. Once approved we can not move forward until the Mayor has signed off on the TEFRA hearing. TEFRA = Tax Equity and Fiscal Responsibility Act of 1982. Prior to the issuance of tax exempt bonds, the Internal Revenue Code requires a public hearing on the project and approval by the highest elected official in the jurisdiction where the project is located. Build NYC held this meeting in May. The package will not be delivered to the Mayor until the project is approved (September 21, 2021) The mayor has 90 days in which to do this. We would anticipate a signing on or before 12/15/21. During the wait period, bond documents (Bond Counsel) and the POS (Underwriter's Counsel) will be prepared. POS = Preliminary Official Statement. The Official Statement serves three basic functions: (1) its purpose, use of the proceeds, and a description of the securities offered and their source of repayment. (2) It assists with marketing the securities and (3) it discloses material information associated with investment in the securities, which may include the risks related thereto. They will work on finalizing title issues and the surveys as well as the review of all documents. The goal is to be ready to release the POS when the Mayor signs. The Underwriter may not want to price during the last two weeks of the year. It is traditionally a bad time to price since many people are away. The likely pricing is during the first two weeks of December or the first two weeks of January. If this happens then closing would occur within 2 to 3 weeks thereafter. After the mayor signs off on the



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bonds, they are sold on the market. I am projecting that we will be able to receive the revenues by December thus the construction will be able to start.

- See attachment for Steve Grasso's and Christian Bastardi's summaries.

Puerto Rico Project:

- Virtual Meetings continue
- Visit from the Senator from Puerto Rico - Purpose of the meeting is to see the school in operation.
- All the handbooks are being revised.



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Board of Trustees Meeting

Thursday, October 7, 2021

Minutes

Welcome/Opening Remarks:

Board Chair, Richard Izquierdo called the meeting to order at 5:10 pm by welcoming the Board and attendees and provided opening remarks. Staff present were: Evelyn Hey, Johanna Alfonso, Noel Kellier, Evelyn Ramirez, and Stephany Cervantes. Guests present were: Paul Augello

Roll Call: Present were Board Trustees: Genna Fukuda (via Zoom video), Angie Gonzalez, Richard Izquierdo, Mariel Manon, and Priscilla Ocasio. Excused was Elvira Barone and Donald Mattson

Ms. Ocasio motioned to excuse Ms. Baron and Mr. Mattson, seconded by Ms. Gonzalez. Approved unanimously.

Approval of Agenda:

Motion to approve the agenda by Ms. Gonzalez, seconded by Ms. Manon. Approved unanimously.

Approval of Minutes:

Motion to approve August 26th minutes by Ms. Ocasio, seconded by Ms. Manon. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees. Ms. Hey also informed the Board about the school bus purchasing opportunity for \$45,000 with 32,000 miles and seats 66 students. Waiting for final inspection by the Department of Transportation.

Motion to approve the annual conferences by Ms. Gonzalez, seconded by Ms. Ocasio. Approved unanimously.

Motion to approve the purchase of the bus by Ms. Manon, seconded by Ms. Gonzalez. Approved unanimously.

Motion to approve the Executive Director's Report by Ms. Gonzalez, seconded by Ms. Ocasio. Approved unanimously. (Executive Director's Report is attached)



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Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk.
 - Receipts are organized to be reviewed by Mr. Potapchuk.
 - Annual Insurance fees have been paid

BoostED Finance Report:

- August financials were set out at 458, based on the summer enrollment. Budget revision will be done earlier this year to adjust for the change in student enrollment
- Audit is almost complete, which is due November 1st
 - Draft should be completed the week of October 22nd
 - Then it needs to be filed by the state, authorizers and bondholders by the due date.

New Business

Resolution 10.07.21-1

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS WITH RESPECT TO
ACCEPTANCE OF THE RESIGNATION OF A BOARD MEMBER

WHEREAS, the Board of Trustees of the South Bronx Charter School for International Cultures and the Arts is authorized to operate a charter school located in the Bronx, NY (the "Institution; and

WHEREAS, John Potapchuk, a member of the Board of Trustees, submitted his resignation effective September 30, 2021; and

NOW, THEREFORE, be it resolved by the Board of Trustees of the Institution:

Section 1. Acceptance of Resignation. The Board of Trustees hereby accepts the resignation of John Potapchuk.

Section 2. Effective Date. This resolution shall take effect immediately upon its adoption.

Motion to adopt resolution 10.07.21-1 by Ms. Manon, seconded by Ms. Ocasio. Approved unanimously.



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Resolution 10.07.21-2

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS WITH RESPECT TO ENTERING INTO A CONSULTANT AGREEMENT

WHEREAS, the Board of Trustees of the South Bronx Charter School for International Cultures and the Arts is authorized to operate a charter school located in the Bronx, NY (the “Institution”); and

WHEREAS, the Institution has determined that it should engage a financial professional to manage certain financial aspects of the Institution and its future projects; and

WHEREAS, John Potapchuk (the “Consultant”), a former member of the Board of Trustees, has sufficient knowledge of the Institution and is an experienced financial professional to satisfy the requirements of the Institution; and

WHEREAS, the Consultant has agreed to provide the Institution with consulting services pursuant to an agreement in accordance with this Resolution.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Institution:

Section 1. Engagement of Consultant. The Board of Trustees hereby engages the Consultant pursuant to a consulting agreement in substantially the form of agreement placed before the Board at this meeting.

Section 2. Authority to Negotiate. The Board Chair or the Executive Director is authorized to execute all documents to implement the purpose of this Resolution

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

Motion to adopt resolution 10.07.21-2 by Ms. Gonzalez, seconded by Ms. Manon. Approved unanimously.

Resolution 10.07.21-3

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS WITH RESPECT TO APPROVAL OF THE CHARTER SCHOOL TO CONTRACT WITH A CHARTER MANAGEMENT ORGANIZATION FOR CERTAIN FINANCIAL, TECHNOLOGY AND RELATED SERVICES

WHEREAS, the Board of Trustees of the South Bronx Charter School for International Cultures and the Arts is authorized to operate a charter school located in the Bronx, NY (the “Institution; and

WHEREAS, the Institution is authorized by the State Charter Schools Act (the “Act” to enter into certain contracts for required services; and



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WHEREAS, the Institution has determined that it is in its best interest to contract with a charter management organization ("CMO") to provide certain financial, technology and related services to the Institution; and

NOW, THEREFORE, be it resolved by the Board of Trustees of the Institution:

Section 1. Approval of CMO. The Board of Trustees hereby authorizes the Institution to contract with a CMO which can meet the needs of the Charter School as determined by the Executive Director with the approval of the Board of Trustees.

Section 2. Effective Date. This resolution shall take effect immediately upon its adoption.

Motion to adopt resolution 10.07.21-3 by Ms. Gonzalez, seconded by Ms. Ocasio. Approved unanimously

Motion to elect Genna Fukuda as treasure for the finance committee Ms. Ocasio, seconded by Ms. Manon. Approved unanimously

Resolution 10.07.21- 4

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS AUTHORIZING AND APPROVING A CERTAIN FINANCING WITH THE ARIZONA INDUSTRIAL DEVELOPMENT AGENCY

WHEREAS, the South Bronx Charter School for International Cultures and the Arts, a New York education corporation authorized by the Board of Regents of the State University of New York, for and on behalf of the State Education Department, pursuant to Article 56 of the New York Education Law operating a public charter school (the "Institution") operates a charter school located at 164 Bruckner Boulevard, Bronx, New York; and

WHEREAS, the Institution, through its sole member organization (Friends of SBCSICA, Inc.), has entered into a contract for the purchase of certain property located at 2500 Park Avenue, Bronx, New York (the "property"); and

WHEREAS, the Institution desires to apply to the Arizona Industrial Development Agency (the "Issuer") for issuance of tax exempt bonds for the purpose of financing certain costs of the purchase of the Property, the financing of the costs of certain equipment, the funding of a debt service reserve fund and the costs of issuance, all in accordance with that certain declaration of official intent resolution previously approved (the "Project").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INSTITUTION AS FOLLOWS:

Section 1. Approval of the Application and the Project. The Institution is hereby authorized to undertake and complete the application and issuance and borrowing, either directly or by or through the Friends of SBCSICA, Inc., of which the Institution is the sole member, through the Issuer of Bonds in an amount authorized by the Issuer and necessary to complete the Project.

Section 2. Approval of Bonds. The Institution hereby approves of the borrowing and the issuance of Bonds by the Issuer to finance the costs of the Project, including without limitation of the acquisition of the Property, the



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furnishing of equipment at the Property, the making of certain improvements, the funding of a debt service reserve fund(s) (or similar funds) and the payment of the costs of issuance. The Bonds may be issued in one or more tax-exempt and taxable series, pursuant to the terms of the Indenture of Trust (the "Indenture") to be entered into between the Issuer and a trustee (the "Trustee"), at such interest rate as determined on the pricing of the Bonds, and upon such further terms as determined by the Issuer and the Institution and the Institution's consultants. The Bonds shall be payable from payments provided to the Institution from income derived from the school district(s) served by the Institution. The Bonds may be sold to Robert W. Baird, or an affiliate thereof, as underwriter or placement agent (the "Underwriter").

Section 3. Authorized Officers. The Board Chair, the Executive Director and any designee are each authorized to negotiate, prepare, execute and deliver, in the name and on behalf of the Institution any and all documents and other agreements to be executed and delivered by the Institution in connection with the financing of the Project.

Section 4. Approval of Documents. The execution, as applicable, by the Institution, and delivery of the documents relating to the issuance of, and security for, the Bonds, including, without limitation, the Indenture, the Loan Agreement between the Issuer and the Institution, the Promissory Note from the Institution to the Issuer, as assigned by the Issuer to the Trustee, the Tax Regulatory Agreement among the Issuer, the Institution, and the Trustee, the Mortgage and Security Agreement(s) from the Institution to the Issuer and the Trustee, the Assignment of Mortgage and Security Agreement(s) from the Issuer to the Trustee, the Account Direction Agreement among the Institution, a depository bank and the Trustee, the Continuing Disclosure Agreement between the Trustee and the Institution, and any supplements, amendments and assignments of any of the foregoing, and the preliminary and final offering documents, as described in this resolution, are hereby approved. The Authorized Officers of the Institution are authorized, in the name and on behalf of the Institution, to negotiate, execute, deliver, and/or approve such documents as may be necessary to complete the issuance of the Bonds.

Section 5. Further Authorization. The Authorized Officers of the Institution are each authorized and instructed to take all necessary steps to prepare, or cause to be prepared, all such agreements, documents, certificates and instruments as in his, her or their judgment may be necessary or advisable in order to complete the financing of the Project and the transactions contemplated thereby or desirable or proper to effectuate the purposes of the foregoing resolutions, and to cause compliance by the Institution with all the terms, covenants and provisions of such agreements, documents, certificates and instruments. Notwithstanding any other provision of this resolution, each of the Authorized Officers of the Institution shall have full authority and power on behalf and in the name of the Institution to negotiate, prepare, execute and deliver all such documents and agreements with such terms and conditions as he, she or they deem appropriate in connection with the financing authorized herein.

Section 6. Effective Date. This resolution shall take effect immediately upon its adoption.

Motion to adopt resolution 10.07.21-4 by Ms. Gonzalez, seconded by Ms. Ocasio. Approved unanimously

Adjournment:

Motion to adjourn by Ms. Ocasio at approximately 6:52pm, seconded by Ms. Gonzalez. Approved unanimously.



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Meeting of the Board of Trustees

Thursday, November 18, 2021

Agenda

- | | |
|--|-----------------------|
| 1. Welcome/Opening Remarks | Donald Mattson |
| 2. Roll Call | Elvira Barone |
| 3. Approval of Agenda | Donald Mattson |
| 4. Approval of Minutes (October 28, 2021) | Donald Mattson |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Report | |
| a. Development Committee | Elvira Barone |
| 9. Resolutions: | |
| a. To approve the Attendance Policy | |
| b. To approve the Covid Policy | |
| c. To approve the Amendment to existing Declaration of Official Intent with Respect to Reimbursement of Temporary Advances made for Capital Expenditures to be made from Subsequent borrowing | |
| d. To approve Resolution of the Board of Trustees at a regular meeting pursuant to the provisions of Section 708 of the New York Not-for-Profit Corporation Law | |
| e. Resolution for SBCSICA authorizing and approving a certain financing with the Arizona industrial Development Agency | |
| 10. Adjournment | |



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Board of Trustees Meeting

Thursday, October 28, 2021

Minutes

Welcome/Opening Remarks:

Board Chair, Richard Izquierdo called the meeting to order at 5:20 pm by welcoming the Board and attendees and provided opening remarks. Staff present were: Evelyn Hey, Noel Kellier, Evelyn Ramirez, and Stephany Cervantes. Guests present were: Paul Augello

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Richard Izquierdo, Mariel Manon, Donald Mattson, and Priscilla Ocasio. Excused was Genna Fukuda.

Mr. Mattson motioned to excuse Ms. Fukuda, seconded by Ms. Manon. Approved unanimously.

Approval of Agenda:

Motion to approve the agenda by Ms. Barone, seconded by Ms. Gonzalez. Approved unanimously.

Approval of Minutes:

Motion to approve October 7th minutes by Ms. Ocasio, seconded by Ms. Manon. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees. Ms. Hey also informed the Board that Covid Policies are in compliance with the CDC.

Bilingual Speech provider and Coordinator of Special Education Provider has been hired for the school

- This year, the school can build for students that are receiving services
- Special education student being service has increased from 6% to 8
- Future goal is to create an ICT class to help add to the student being serviced

Motion to approve the Executive Director's Report by Ms. Manon, seconded by Ms. Barone. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
- Credit card statements were forwarded to Mr. Potapchuk.
- Receipts are organized to be reviewed by Mr. Potapchuk.
- Audits have been finished



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BoostED Finance Report:

- The auditors presented their results from the audits n
- Tony Chan shared and recorded the presentation. Broke down the details on each page
- Single audit was last done in June 2019
 - Single audits must be done at least every 2 years
 - School qualifies as a low risk auditee
- September financials are being reviewed.
- Three component to mitigate the lost of revenue
 - Facility funding
 - Waiting for the transfer of the building and loan to the Friends of
 - Staffing Model
 - Expansion
 - Buying a bus for the school is going to add to the capital of the account
- ESSER 2 and APR funds for lost learning

Committee Reports

Development

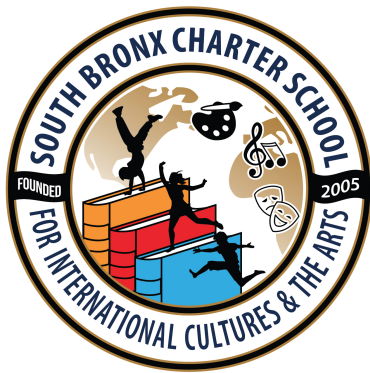
Ms. Barone, Committee Chair reported on the following:

- Continues to receive biweekly reports that have served to be very helpful.
- Evelyn Hey is closely working the attorney to finalize the contract with SISCA

Motion to go into Executive Session at 6:02 pm by Ms. Gonzalez, seconded by Ms. Ocasio.
Approved unanimously

Adjournment:

Motion to adjourn by _____ at approximately _____ pm, seconded by _____. Approved unanimously.



Executive Director's Report

November 18, 2021

Principal's Report:

Enrollment: 403

Attendance: 98% November 1-16th attendance

Fire Drills:

All 8 fire drills have been completed before the December 2 deadline.

Curriculum:

- Parent teacher conferences took place November 11, 2021 from 7:30am to 7:30pm virtually. We had a 95% parent participation rate.
- School picture day took place for student individual school pictures, November 12, 2021.
- Teacher formal observations run from November 15th-November 19th, 2021- All teachers are being observed by Ms. Alfonzo and Ms. Azizi.

Covid Vaccine:

- The DOE in partnership with the health department will be sending out a team to the school the week of November 22nd. Parents were sent a survey if they would like us to participate in the vaccine clinic. 75% of the parents that filled out the survey said yes to having it done at the school. Parents would need to be present or give verbal or written consent for any other adult to supervise the vaccine. Only 5-11 year old students qualify.

Human Resources Report:

- The School Bus has been lettered. An appointment has been made to register the bus and get the plates. Bus will be delivered on 11/29/2021 and is scheduled to start picking up students on 12/01/2021.
- Replacement for Jason Ortiz (Chef Assistant) has been hired, Jean Paul Rodriguez. Jean Paul will start with us on 11/29/2021.

- Meeting is scheduled with One-Digital for 11/22/2021 @ 10AM to discuss 2022 benefits for SBCSICA employees.
 - Recruitment account on LinkedIn has been created and the Special Education Coordinator position and the General Teacher positions have been posted.
 - Our new Guidance Counselor, Alexa Peralta started on 11/8/2021.
- Annual Report was submitted on November 1, 2021
 - The HS Expansion Grant will be submitted by November 19, 2021

New Facilities Update:

- The Architect and Project Manager have been submitting their bi-weekly report.
- Architect is working on a rendering of the new facility to be used in the HS advertisement.
- Application for Bond Financing is underway and there is an anticipated closing date of February 24, 2022.
- Weekly meetings will be held every Tuesday until the closing date of the bonds.

Puerto Rico Charter Update:

- Multiple walkthroughs and pictures were taken of PR property.
- Meeting with selected board members took place.
- Meeting with Banco Popular and RSM (accounting firm).
- Meeting with the Museum of Art and the Museum of Contemporary Art to speak about Incubation space.
- Meeting with Maria Christian to discuss funding sources, possible incubation sites.

SBCSICA school visit - Nilza Moran Trinidad, Senator from PR.

- Spoke about per pupil funding
- Foundations
- Leadership Incubator program
- Incubation space
- Replication
- Dual language program
- Instruction
- Covid and impact on instruction
- Student promotion
- The Arts program
- Student art work
- Bulletin boards

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Bronx, NY 10454 |718.292.5737**

Learn more at sbcnica.org or check us out at twitter.com/sbcnica or facebook.com/sbcnica

- School walkthrough
- Food services
- Park across the street

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Learn more at sbsica.org or check us out at twitter.com/sbsica or facebook.com/sbsica



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Board of Trustees Meeting
Thursday, December 16, 2021

Minutes

Welcome/Opening Remarks:

Richard Izquierdo called the meeting to order at 5:00 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. Guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Richard Izquierdo, Mariel Manon, Donald Mattson, and Priscilla Ocasio.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Ms. Gonzalez. Approved unanimously.

Approval of Minutes:

Motion to approve November 18th minutes by Ms. Barone, seconded by Ms. Manon. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Covid Testing after vacation
 - Students that are unvaccinated must test back into school on January 3rd
 - Students and teachers that have traveled (including vaccinated) must test back into school.
 - Students that are vaccinated and show no symptoms do not need to test back in.
- In the process of creating two proposals for the Charter School Growth Fund, one for the high school and one for the school in Puerto Rico.
- Puerto Rico Charter School Expansion updates
 - Architect estimates about \$4 million dollars is needed for renovation cost of the 36 classroom, art deco school building.
 - The organization, La Casa Dominicana, has committed \$2 million dollars to the school. Casa Dominicana will "incubate" the students in the center located near the school building for the first year.
 - NAICA in Puerto Rico will be assisting with the ownership and coordination efforts.
 - Organization will serve the community around the school area



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- The school application has been accepted subject to submission of additional requested information. Final approval to open the school is expected to be granted by the Puerto Rico Department of Education by February 4th.
- Goal is to open in August 2022
 - Workshops and presentations for the community will be held during three sessions within 2-3 weeks

Motion to approve the Executive Director's Report by Ms. Gonzalez, seconded by Ms. Ocasio.
Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Another bus may be acquired through a different company
 - New bus that has been acquired for the school has been working efficiently.
 - Protocols and procedures have been thoroughly explained to the community. Explaining the difference between the contracted Pioneer buses and the school bus.
 - Bus depots will be updated to the new bus route stops.
 - Exploring the idea of having the bus driver double up as security for the school.

BoostED Finance Report:

- Base Per Pupil Revenue is below target for the YTD period due to a reduction in enrollment as compared to budget.
- Additional revenue has been picked up through reworking the Special Education program.
 - School has an in-house specialist which allows the ability to bill for the students' services.
 - Went from 6% to 8% of students being serviced for special education.
 - Working on building an ICT class for future years.
- Long-range projections will not be finalized and submitted to the underwriters and attorney until it is probable that the facility money will be approved..
 - Once everything is approved by the attorney general, the facility money that was pledged by the DOE should be processed.

Committee Reports

Development

Ms. Barone, Committee Chair reported on the following:

- Strong concern, SISCA is estimating a one million dollar inflation for the work to begin in January



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- Delaying the project can result in an additional increase in inflation.
- In order to receive financing, a signed construction contract is required.
 - A book is needed to be prepared called Appendix B.
 - A meeting to discuss the construction contract and costs will be organized for late December or early January. .
 - Contract that was sent to SISCA on November 18, 2021, still has not been returned with any comments or remarks.

Motion to approve the holiday bonus for staff of the SBCSICA by Ms. Manon, seconded by Ms. Gonzalez. Approved unanimously.

Adjournment:

Motion to adjourn by Ms. Ocasio at 6:02 pm, seconded by Ms. Fukuda.
Approved unanimously.



Executive Director's Report December 16, 2021

Principal's Report:

Attendance: 94%

Enrollment: 402

Month Overview:

- Staff Holiday Party-Made in Puerto Rico, 36 staff members and 1 board member attended.
- Principal Suspension for 4 students: vaping on school grounds.
- Renewed our outdoor learning incentive permit to have use of the park from 8-4 as a learning space not open to the public
- Vision screening for kindergarten and first grade who failed the first vision and screening provided by DOH 12/16/2021
- Teacher formal observations were conducted and post conferences were held.
- Saturday detention once a month has started November 20th, 2021 was held by Ms. Alfonzo
- November 11th, 2021 Parent Teacher Conferences held Virtually
- November 12, 2021 Picture day fundraiser was held
- Open Position: Special education Teacher/coordinator

Covid Updates:

- Biweekly testing with LabQ is still being conducted. 12/16 schedule January 14th 2022 is our next test date
- Staff that travel outside the country will have to test back in on January 3, 2022
- All unvaccinated students will test back in after the holiday break

Positive Covid cases:

- 1 close contact in each classroom.
Closed 301 and 701 class for 5 school days, remote instruction was provided (regular schedule)

Donations:

- Yankee Stadium toy donation (50) toys donated by Elvira Maresca's Contact
- Sneaker donation received from Ricardo Cosme Ruiz over 50 pairs given out to our shelter students by Evelyn Hey contact
- Ricigliano and Filopei, PC- 40 christmas gifts donated to the Kindergarten class by Carmen Aquino contact
- 150 turkeys donated to staff and families in need donation made by Mercedes Rosado , and Hunts Point Cooperative Market by Carmen Aquino Contact

Human Resources

- Open Enrollment orientation was hosted for the staff on 12/10/201 by One Digital, Emblem Health and Sun Life.
- Open Enrollment for 2022 School Year is currently underway. New benefits will be effective 1/1/2022. We will be moving over to Emblem Health for Medical and Delta Dental.
 - We currently have 44 staff members, 30 have enrolled in EE Only or EE+Child and will be benefiting from 100% Employer paid medical (dental and vision will be at their expense)
 - 2 are participating in the upgraded PPO Plan
 - 12 have waived insurance
- SBCSICA's school bus is now picking up our students
- Newly adopted attendance policy has been rolled out to employees and electronic acknowledgements have been received and placed in their files

New Construction Update:

See attached pre-construction biweekly report

- Weekly calls with the underwriter and working group take place every Tuesday.
- A draft letter to the Governor's office to hold a TEFRA hearing for the project was circulated for input. Letter went out today, Tuesday, December 14,2021.
- The Petition to the Attorney General for the transfer of assets to the Friends of will be submitted by Friday, December 17,2021.

Puerto Rico Update:

- Our Charter has been conditionally approved.
- Casa Dominicana has approved incubating our students for a year. This center is located in the same vicinity as the Jose Maria Quinones school. Recruitment of students will take place as soon as the final approval of the charter is received.

- Applying to the Charter Grow Fund for the high school and the Puerto Rico charter school. The Charter School Growth Fund supports educational leaders and entrepreneurs seeking to grow their high-performing public charter schools. SEED grants provide funding for general operating grants for networks growing to serve 250 to 1,000 additional students in the next two years. These grants are in the \$250,000-\$600,000 range. Grantees also receive technical support and cohort-based learning opportunities. The Charter School Growth Fund is especially interested in significantly expanding the impact of public charter schools led by entrepreneurs who have backgrounds similar to those of the students and families they serve.

School Visit:

- Eddie Charbonier visited our school on December 9, 2022. He was amazed to see all the resources available to our students. Conversation on the work to be done at Jose Maria Quinones which would total a few millions.



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Board of Trustees Meeting

Tuesday, January 25, 2022

Minutes

Welcome/Opening Remarks:

Richard Izquierdo called the meeting to order via a Zoom video conference at 4:23 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, and Stephany Cervantes. Guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Richard Izquierdo, Mariel Manon, Donald Mattson, and Priscilla Ocasio.

Approval of Agenda:

Motion to approve the agenda by Ms. Fukuda, seconded by Ms. Gonzalez. Approved unanimously.

Approval of Minutes:

Motion to approve December 16, 2021 minutes by Ms. Ocasio, seconded by Mr. Mattson. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Enrollment and Recruitment
 - Evelyn Hey and Evelyn Ramirez are meeting and comparing between two companies to promote school advertisements.
 - The Department of Transportation does not allow for the school buses to be wrapped with any graphics.
 - SBCSICA school bus currently has the school website
- Mayor Adams and Chancellor Banks visited the School after the recent, tragic fire in the Bronx and provided the School with one Department of Education intervention social worker to visit every Thursday for the remainder of the school year.

Motion to approve the Executive Director's Report by Ms. Gonzalez, seconded by Ms. Fukuda. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.



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- Partners of Architecture have received payment in accordance with the agreed upon schedule
 - There still some outstanding bills for special works, such at Metropolitan Transportation Authority and Department of Transportation approvals, payments are held until signed contracts are provided
- Working with Ingrid to collect and organize paperwork for tax purposes.

BoostED Finance Report:

- December financial reports have been distributed
 - Revenue is down due to reduction in enrollment
 - Student recruitment funding is higher than prior years
 - Although revenue of approximately \$3.9 million for the first six months of the fiscal year is down \$269,000 compared to budget, net surplus of about \$227,000 is \$117,000 above budget primarily as a result of lower employee salaries and benefits due to the timing of open positions and lower usage.

Committee Reports

Development

Ms. Barone, Committee Chair reported on the following:

- Meeting with the contractor will be rescheduled due to Covid. Evelyn Hey will be rescheduling to get the contract signed.
- Arizona Industrial Development Agency will not be issuing the bonds as they have withdrawn from handling out-of-state bond issues and will focus more on in-state projects.
- As a result, the School is working on a revised application to issue the bonds through the Build NYC Group

Adjournment:

Motion to adjourn by Ms. Barone at 4:54 pm, seconded by Mr. Mattson. Approved unanimously.

Executive Director's Report
January 2022

Principal's Report

Enrollment:

397* with two new students registered on January 13th, 2022

After Christmas 5 students dropped, 3 moved out of state. 1 went to a catholic school and one student passed away.(January 9th)

Attendance:

December 1-December 31st- 95%

January 1-January 19th 2022- 90%

Covid update:

- All students tested back in on January 3rd, 2022
- Staff that traveled also tested back in
- Over 50 positive cases that prevented students from attending week one.
- Received testing kits, Ms. Goins picked up 460 kits,
- NYS mailed us an additional 280 rapid kits
- 6 classes received Kits within one week, due to large number we went remote on January 14th and January 18th
- Covid testing will begin weekly on January 28th
- Daily covid positive cases must be reported to the DOH by 6pm
- Evelyn Ramirez has set up LabQ registration monitoring system
- Evelyn Ramirez has set up a Covid Log and Vaccination Log
- Parent Virtual Meeting to review Covid concerns was held on Friday January 14th by Ms. Alfonzo

Updates:

- Mayor Adams and Chancellor Banks Visit on Monday, January 10th due to the Bronx Fire on 181st that claimed the life of one of our kindergarten students, Haouwa Mahamadou
- DOE sent over 3 crisis social workers to support staff and students for the week of January 10th.
- DOE sent over two crisis supervisors to support Ms. Alfonzo in leading a school through a crisis.
- Our guidance counselor Ms. Peralta received training from the DOE social worker team in working with crisis intervention.
- Parent resources were provided to the school in partnership with the DOE.
- Staff, the PTO and parents have donated to the Mahamadou family. The 5th grade student is home. The 2nd grade sibling is still in the hospital.
- Ms. Alfonzo, Kindergarten teachers made a home visit to pay our respects to the family.
- Mr. Frank is doing weekly drop off of supplies to the family

- Ms. Lessie (kindergarten teacher) is helping the family find permanent housing with an agency that supports west african families.
- All devices were updated and distributed by Noel Kellier
- Website and social media updates are being conducted by Ms. Cervantes

Curriculum updates:

- I-Ready diagnostic part 2 will begin on January 24th grades K-8th.(tracking data used to report to the city for June, 2022 report)
- Special education duties were handled by Ms. Alfonzo upon the arrival of Mr. D'Angelo beginning January 10th.
- Math and ELA Mock exams will begin on February 7th for grades 3-8th.
- Science Mock exam for 4th and 8th grade will begin on March 1st, 2022
- Professional Development TBL training will be held on January 28th, 2022 by Ms. Azizi
- Guided Reading training for grades K-2nd was held on January 19th, by Ms. Deborah Vila-Tricomi
- Ms. Aquino is attending virtual open houses for new recruitments. She has also scheduled a virtual open house for our school.

Human Resource's Report:

- Open Enrollment for 2022 is completed. Emblem Health is our new medical carrier, Delta Dental is our Dental Provider and we remained with VSP for Vision.
- A COVID Policy for Staff has been drafted and reviewed by legal Counsel. Adoption by the Board is pending.
- New Hires:
 1. Louis Deangelo - Special Education Coordinator/Teacher
 2. Jean Paul Rodriguez - Prep Kitchen Staff
 3. Raul Toro - Spanish Teacher
- The Opus in White Plains, NY has been reserved for the Board Retreat for June 3 - 5, 2022
- Additional Rapid Kits have been requested and should be arriving the week of 1/24/2022
- Actively recruiting for a Middle School Math Teacher and Math Consultant.

Approval to participate in the Individual Arts Assessment Pathways pilot for the high school students. This program will begin in September 2022.

New Construction:

- The bi-weekly reports from the Project Manager and Architects are attached.
The pre-construction process is moving right along.
A meeting with the contractor, attorney, project manager and board members will be scheduled in February.

- Weekly meeting with Stephen Grasso, Kirsten Cowen and Chris Bastardi to talk about rendering, colors and materials being used.

Puerto Rico Initiative:

- Visited Casa Dominicana and met Don Pachin, Founder and President. He provided a tour of the facilities and informed us that we could use the facility as we saw necessary.
- On Saturday, January 15, 2022 we met with the architects Edwin Quiles and Elio Martinez Joffre, professor of Architecture at the UPR. They will be providing us with pro bono conceptual plans and certification that reflects the development and construction of said property. Work will be provided in phases of construction and /or reconstruction even if demolition is necessary.
- Friday, January 21, 2022 architects and the students of architecture, of the University of Puerto Rico, met at the school site (Jesus Maria Quinones) to begin their work. Architects will memorialize the work done and create a book that reflects community involvement, parents, community activists, board members and other stakeholders
- Community consultation has begun and will continue through next week.
- Meeting with artist Antonio Martorell to discuss art vision and concepts for the school in PR.
- Respond to the Puerto Rico Department of Education will be submitted before February 4, 2022 which is the deadline.
- Submitted a grant to the Charter Grow Fund, which if received, will be providing grants ranging from \$250.-\$600K with no limitation on what can or cannot be funded with the money. The Charter School Growth Fund supports educational leaders and entrepreneurs seeking to grow their high-performing public charter schools. SEED grants provide funding for general operating expenses for networks growing to serve 250 to 1,000 additional students in the next two years.
- Fliers, powerpoint presentations, sign in sheets and refreshments have been provided.



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Board of Trustees Meeting

Monday, February 28, 2022

Minutes

Welcome/Opening Remarks:

Donald Mattson called the meeting to order at 4:59 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. Guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Mariel Manon, Donald Mattson, and Priscilla Ocasio.

Approval of Agenda:

Motion to approve the agenda by Ms. Manon, seconded by Ms. Ocasio. Approved unanimously.

Approval of Minutes:

Motion to approve January 25, 2022 minutes by Ms. Gonzalez, seconded by Ms. Baron. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Enrollment has decreased during the past year due to students moving out of state.
 - Still working with the marketing company, Enrollment had to target a greater range of audience and promote the school.
 - Open House event was held on February 3, 2022 and School will host another on March 4, 2022
 - City school and district enrollments have also declined.
- Successful approval of the charter school in Puerto Rico
 - Puerto Rico school regulators approved application on 2/4/2022.
 - The Constitution still needs to be created and signed to begin recruiting, conduct the lottery selection process. etc.
 - Hiring cannot begin until the documents are signed.
 - Evelyn Hey is inquiring more about the registration process since it has already begun in Puerto Rico
 - Potential principal candidate is assisting in finding space for the school.
 - The Casa de Dominican location will not be the incubating site but it was recommended to write a letter to the mayor requesting access to the suggested sites.
 - Head Start building that is closed down
 - A building in Ponce de Leon, in an area that shows fast gentrification.



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Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Ms. Baron.
Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Con - ed Energy and Direct energy is higher than normal
 - John is working with Good Energy, an energy broker, to determine whether a more favorable cost arrangement can be finalized. The energy market is currently very volatile.
- Due to problems with the mail delivery from the local post office, multiple months bills were paid during the past month.
- Whiteman, Osterman and Hanna LLP is handling legal services on behalf of the School in connection with the new building project, potential debt financing and asset transfer of the current facility to the Friends of SBCSICA entity..

BoostED Finance Report:

- Mid year amended budget analysis has been distributed
 - Budget was created based upon 396 students
 - Paul Augello and Evelyn Hey revised the School's long-range projections in anticipation of an upcoming bond financing.

Motion to approve the amended budget by Ms. Fakuda, seconded by Ms. Manon. Approved unanimously.

Committee Reports

Development

Ms. Barone, Committee Chair reported on the following:

- Still waiting for BuildNYC to approve the school to borrow the money.
- Meeting will be held on March 3, 2022

Committee Reports

- Richard Izquierdo resigned
- Elvira Barone nominated Angie Gonzalez for Board Chair
- Angie accepted the nomination
- Motion was made and approved to appoint Angie Gonzalez as Board Chair
- Elvira Barone also acknowledged the passing of former Board member, Marvin Goodman.



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Adjournment:

Motion to adjourn by Ms. Manon at 6:09 pm, seconded by Ms.Gonzalez. Approved unanimously.



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Executive Director Report

February 2022

Principal's Report

Attendance: 96%

Enrollment: 393

Covid Testing:

- Weekly testing has continued every Friday.
- No Class closures to report the month of February

Curriculum

- Iready's 2nd school wide assessments were conducted.
- State ELA Mock exams were conducted for grades 3-8th grade.
- State Math Mock exams are scheduled for the first week of March.
- Our Math consultant is supporting the school wide implementation of data driven instruction and providing in classroom support for all teachers.
- Professional development on February 18th, 2022:
 - Math data -led by Ms. Eley(math consultant)
 - Schoolwide-ELA Mock test analysis-led by Ms. Azizi and Ms. Alfonzo
 - Staff social and emotional initiative were conducted- Art therapy led by Ms. Cervantes

Bronx Fire Mahamadou Family Update:

- Family has found an apartment thanks to our teacher Ms. Lessie who partnered the family with a non-profit organization
- Mayors fund covered the funeral cost for the family
- Social workers from DOE were replaced by Adiam Tilahun -*Director of Charter School Operations*-In-person support has stopped.
- Ibrahim Mahamadou(our 2nd grader) is discharged from the hospital and placed in a rehabilitation center, will not attend school yet.

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Human Resources:

- Special Education Teacher/Coordinator hired - start day is 2/28/2022
- Sous Chef has been hired - start date is 3/7/2022
- Recruiting for a Custodian replacement for J. Perez - decision should be made by Friday 2/25/2022
- COVID Policy for the Staff has been written and reviewed and approved by legal counsel
- School Snapshot deadline met for NYC Education Department for SBCSICA

Grants/REPs

- We have been tentatively awarded by SED a Charter School Expansion Grant for our HS in the amount of \$1,084,324. This grant will cover technology equipment, musical instruments, recording equipment, hydroponics - greenhouse program and the cost to cover the proposed robotic lab.

New Construction Report:

- Build NYC-Public hearing scheduled for March 3,2022.
- Transfer of Assets is still in progress.
- All pre-construction is in progress.
- Weekly meetings with architects

Puerto Rico

- Nuestra Escuela Alianza de Culturas Internacionales y Las Artes de Santurce was approved on February 4,2022.
- On Friday, February 18, 2022 there was a meeting with community leaders, board members and stakeholder representation and the Charter Grow Fund, a foundation that supports educational leaders and entrepreneurs seeking to grow their high-performing public charter schools. The Charter Grow Fund is especially interested in significantly expanding the impact of public charter schools led by entrepreneurs who have backgrounds similar to those of the students and families they serve. The meeting went very well and we received notification, yesterday, February 25, 2022 that we have advanced to the semi-finalist stage of the Seed funding diligence process. A site visit will be scheduled this coming week. The final selection will be on May 15,2022. CSGF Board approval will take place during their June meeting.



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Board of Trustees Meeting

Thursday, March 24, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:20 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. Guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Mariel Manon, and Donald Mattson. Excused was Priscilla Ocasio.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Ms. Barone . Approved unanimously.

Approval of Minutes:

Motion to approve February 28, 2022 minutes by Ms. Manon, seconded by Ms.Fukuda. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Timeline for the expected transfer of the existing school building asset to the Friends of Organization.
 - The transfer must be approved by the State Education Department, the Attorney General's office and the existing bond investors
 - Tax counsel for the bondholders must opine that transfer does not impact tax exempt status and transfer is permissible under the existing loan agreement.
 - Following approval, a Master Lease Agreement between the School and Friends of Organization will be sent to the DOE
 - Closing has to happen between the School and the Friends of Organization
 - Mayor has to approve the issuance of the bonds
- Senior Puerto Rico Trip
 - Students must be in good academic standing
 - Total cost of the trip is approximately \$20,000
 - Trip is May 23, 2022 - May 26, 2022
 - Fundraisers are being held within school to help aid the funds for the eighth grade students
 - Colleges and companies are willing to sponsor students fees
 - Students and staff attending the trip are covered under the school insurance.



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- Board discussed the number of chaperones on the trip and the administrators remaining in the School to handle School business
- Temporary quarters must be secured to house 8th and 9th graders for 2022-23 school year.
- Puerto Rico initiative continues to make progress; a decision will soon be made regarding leased property for the next school year.

Motion to approve the graduating class of 2022 senior trip to Puerto Rico for May 2022 by Ms. Manon, seconded by Ms. Fukuda. Approved unanimously.

Motion to approve the Executive Director's Report by Mr. Mattson, seconded by Ms. Barone. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - The bus purchased by the school will go through an inspection by the Department of Transportation by the end of April.
 - School has provided the bus driver with a gas card to help monitor and manage gas expenses.
 - Bus driver must also provide a receipt for each transaction

Motion to approve the Operations Report by Ms. Fukuda, seconded by Ms. Barone. Approved unanimously.

BoostED Finance Report:

- The report compares February results to the amended budget approved in the last meeting
 - Trending ahead on revenue
 - Budgeted for 396 students, but even though the number of students is lower, there are residual to build on from the beginning of the year
 - Food revenue received a food supplement
 - Health benefit expenses were higher due to the double billing in insurance for the month; School will receive a refund for excess
 - School changes dental and vision benefits
 - Construction in progress balance is currently at \$4.4 million dollars
 - Includes the steel material acquired for construction
 - Strategic Development Group is contracted for 24 months
 - Contract with the Bastardi company will require a revision due to the delay in construction.

Motion to approve the BoostEd Finance Report by Mr. Mattson, seconded by Ms. Fakuda. Approved unanimously.



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Committee Reports

Development

Ms. Barone, Committee Chair reported on the following:

- While Build NYC has approved the construction project, additional approvals are required before building funds can be secured..

Adjournment:

Motion to adjourn by Ms. Manon at 6:13 pm, seconded by Ms. Barone. Approved unanimously.



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Board of Trustees Meeting

Thursday, April 21, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:13 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. Guests present were: Paul Augello via zoom

Roll Call: Present were Board Trustees: Elvira Barone, Genna Fukuda, Angie Gonzalez, Mariel Manon via zoom, Donald Mattson, and Priscilla Ocasio.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Ms. Fukuda. Approved unanimously.

Motion to approve the amendment to the agenda by Mr. Mattson, seconded by Ms. Fukuda. Approved unanimously.

Approval of Minutes:

Motion to approve March 24, 2022 minutes by Ms. Fukuda, seconded by Ms. Barone. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Both the High School and Puerto Rico school are up for consideration to receive additional funding from the Charter Growth Fund (CGF).
 - Finalists will be informed in May 2022. In June The Board of Directors of the CGF will determine which schools will receive the funding and amount of each award..
- During the 8th grade trip to Puerto Rico in May 2022, the school will be supervised by assistant principal, Ms. Azizi Madramootoo.
 - Will inquire about former assistant principal, Deborah Vila-Tricomi, to assist on Monday, May 23 and Tuesday, May 24.
- John Potapchuk is working on organizing the binder with the board's resolutions.

Motion to approve the Executive Director's Report by Ms. Fukuda, seconded by Mr. Mattson. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
- Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.



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- Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
- John is working on the contracts with the energy company, to find a lower rate.
- Tur-Bus Lines Corp is an additional bus company rented to accommodate the bus route that was not able to be consolidated into the purchased bus route.
- SISCA was paid for the steel drawings.
- Registration for Kindergarten and 9th grade.
 - Backfilling registration for the other grades will begin
 - Orientation will begin earlier in the year to promote commitment from families.
- Enroll Hand has been providing parents' interest and information to the school.
 - Communication has been consistent and all conversations are shared.
- Working to increase Kindergarten enrollment through daycares and Pre-K centers.
 - Collected around 145 application for kindergarten application, lower than past years
- Currently accepted 120 students for the High School and acceptance letters have been emailed.
 - Currently waiting for a lease for Boricua College to incubate the high school.
 - The 7th floor will be for the classes, and will have lunch in the large staff lounge on the second floor.
 - Lunch will be exported from the SBCSICA Elementary School Building.

Motion to approve the Operations Report by Ms. Fukuda, seconded by Ms. Barone. Approved unanimously.

BoostED Finance Report:

- The report compares March results to the amended budget approved in the last meeting
 - Trending ahead on revenue
 - Received credit back from the past health provider, Bluecross BlueShield
 - Waiting for the supplement from the city.
 - Updated the constructions and project report.
 - Will begin preparing third quarter reports for the bondholders.

Motion to approve the BoostEd Finance Report by Ms. Fukuda, seconded by Mr. Mattson. Approved unanimously.

Committee Reports:

Development

Ms. Barone, Committee Chair reported on the following:

- Difficulty finding space with a certificate of occupancy for a school.
- Negotiation with strategic development was handled by Evelyn Hey

Motion to approve the Development Committee report by Ms. Fukuda, seconded by Ms. Ocasio. Approved unanimously.



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New Business:

- Contract with the Strategic Development Group, the owner's representative, needs to be changed to reflect an additional year until October 2023. Contract amendment includes:
 - \$40,000 to Linda Berdale who will do the books and make sure all the expenditures are accounted for.
 - \$20,000 in furniture bids and technology.
 - r \$40,000 for extending the contract for another year.
 - Working on the RFP for the furniture and technology

Motion to approve and accept the revised project manager contract by Ms. Barone, seconded by Ms. Gonzalez. Approved unanimously.

Adjournment:

Motion to adjourn by Ms. Ocasio at 6:03 pm, seconded by Ms. Barone. Approved unanimously.



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Executive Director's Report **April 2022**

Principal's Report:

Attendance: 92%

Enrollment: 394

Covid:

- Weekly testing has ended. LaBQ is no longer providing free testing to schools
- No positive cases to report for the month of April

Curriculum:

- Field trips have begun in all grades K-8th
- NYSLATT-150 students will be tested
- State Math Exams will run on April 26th and 27th

Human Resources:

- Insurance renewal for the School is with the underwriters for renewal quotes
- ACR HR data has been updated
- Parent, Viviana Vargas Marine will be volunteering with the School on M/T/F from 1:30PM-3:30PM
- DOT bus inspection will take place during the 1st 2 weeks of May
- 2021 year-end 401K audits are in progress with the Benefit Practice
- Recruitment for potential 2022-2023 positions have been discussed and strategized
- Consent forms for Senior Trip to Puerto Rico have been prepared by the School's attorney for parent signature(s)



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New Construction:

- The Attorney General has agreed to transfer assets to the Friends of. We should be receiving notification of transfer by the end of the month.
- Build NYC has assigned bond counsel. Working group has been adding and modifying the Appendix B and the POS (Preliminary Official Statement), the booklet that is used to disclose information on the school and used to sell the bonds.
- A letter requesting Build NYC and the Trustees to consent to the transfer of title to the Friends of was submitted last week.

A meeting was held at the school on 4/19/2022 with SBCSICA the building contractor, owner's representative, school attorney, school finance consultant and Executive Director. Highlights of the meeting are summarized below:

- Bob McLaughlin and Evelyn Hey provided an update to Sisca on the status of approvals, documents, and financing for the new building project. Among other things, they highlighted the March 2022 approval by Build NYC and the expectation that a Preliminary offering (POS) and various bond documents will be issued before Memorial Day. All agreed that it is likely that building construction can begin in the mid-June to early July period.
- Bob McLaughlin emphasized that the builder's construction contract with an established GMP (Guaranteed Maximum Price) along with an Affidavit for Build NYC must be finalized and signed before financing can be secured. Joe Sisca indicated that the contract was more than 90% complete and that he will work with a member of Bob's office to resolve the remaining details within the next couple of weeks.
- Joe Sisca requested information regarding the Trustee for the letter of credit which will be issued in lieu of a performance bond. Bob McLaughlin will provide him with such information (e.g., Bank of New York Mellon).



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- Joe Sisca indicated that the steel work in India is progressing well. He indicated that the shop drawings should be complete by mid-June and the work by the fabricator from India is very good. He noted that the decision to purchase steel last summer was favorable to the School from both a financial and timing standpoint.
- Evelyn Hey and Christian Bastardi highlighted various outstanding specifications for items such as awnings, movable partitions, bathroom enclosures, etc. for which there are currently about \$335K of allowances in the contract. Joe Sisca mentioned that he is very flexible on these types of items and is not seeking to markup change orders as he will make his profit on the base contract.
- We briefly discussed the status of Steve Grasso's work (i.e., architect) and noted that there remain a few open items, including utility entrances, etc.
- Various other items were discussed including (i) the need for special inspectors to complete paperwork (TR1, TR1, etc.) (ii) vibration monitoring for the MTA and (iii) attempts to use subcontractors who qualify as Minority and Women Business Enterprises (MWBE).
- The meeting concluded with Evelyn Hey mentioning that she will attempt to attend all construction meetings and Joe Sisca emphasizing his excitement about the project and the desire for everyone to work together as a team.

Following the meeting with Sisca, we met with Christian Bastardi to discuss the terms of his contract. While SDG's contract had a term of twenty-four months and the School had paid a total of \$336K under the contract (\$13K for first six months and \$20K per month thereafter), we acknowledged that the term would be extended due to construction delays. Christian noted that future fees will be reduced and that he will provide the School with a revised proposal.



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Puerto Rico Charter School:

- All requested documents were submitted to the PR DOE. Once reviewed, we should receive our Charter.
- Location is still outstanding. If location is not identified, we will be incubating at La Casa Dominicana. The MOU will provide guidelines.

Charter Growth Fund:

- Representatives from the Charter Growth Fund visited on April 22, 2022, from 8AM – 2:15PM. They met with the Executive Director, Principal, Academic Team, new and seasoned teachers. They also had the opportunity to visit classrooms.
- Finalists will be notified in early May if they are being considered for an award.
- CGF is considering including the High School for funding.

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Board of Trustees Meeting

Wednesday, May 18, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:35 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. Guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Genna Fukuda, Angie Gonzalez, Mariel Manon, and Priscilla Ocasio.

Ms. Ocasio motioned to excuse Mr. Mattson and Ms. Barone, seconded by Ms. Manon. Approved unanimously.

Approval of Agenda:

Motion to approve the agenda by Ms. Fukuda, seconded by Ms. Manon. Approved unanimously.

Approval of Minutes:

Motion to approve April 21, 2022 minutes by Ms. Ocasio, seconded by Ms. Manon. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Authorizer visited the school on May 17, 2022.
 - Next year is a renewal year for the school for the next five years.
 - Authorizer provided a list of recommendations to achieve before the team visit for the school renewal.
 - The school requested some research on the student population in a dual language school to avoid being compared to a traditional school in terms of percentage of special education students.
 - This school's dual language program is most efficient in practicing alternative week in spanish and english.

Motion to approve the Executive Director's Report by Ms. Fukuda, seconded by Ms. Manon. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.



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- Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
- American Express credit card was used to purchase the flights to Puerto Rico for the senior trip.
- Bills are up to date with the exception of one company.
- The marketing group, Enrollhand, has a monthly fee of \$1,200.
 - Registration and waitlist numbers have increased.
- Some supplies have been purchased for the new location such as telephones, routers, IT hardware.
- Airtags were purchased as gifts for administration appreciation day.
- Chargers were purchased as gifts for teacher appreciation week.

Motion to approve the Operations Report by Ms. Fukuda, seconded by Ms. Ocasio. Approved unanimously.

BoostED Finance Report:

- The report compares April results to the amended budget approved in a prior meeting.
 - Food revenue is higher than what was budgeted.

The first draft of the School's budget for the upcoming 2022/2023 fiscal year was provided; Paul Augello indicated that the budget must be reviewed and approved prior to June 30th
 - Assumptions made in the budget for students population, temporary space, staffing model
- Tax returns (Form 990) have been filed on time
- Third quarter reports were distributed to bondholders
- Working on grant reconciliations.

Motion to approve the BoostEd Finance Report by Ms. Manon, seconded by Ms. Fukuda. Approved unanimously.

Committee Reports:

Development

Evelyn Hey, committee member reported on the following:

- Had a committee meeting about the financing
- Discussions are still in progress and almost completed.
- Boricua college will not be incubating the upper grade. Currently looking for more space
- Mayor signature indicating final approval of the building project is pending and expected to be provided by June.
- RFP are prepared to be sent out for bid

Motion to approve the Development Committee report by Ms. Fukuda, seconded by Ms. Ocasio. Approved unanimously.



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Personnel

Ms. Ocasio Committee Chair reported on the following:

- Interviewing for potential new board members.
 - Held a formal interview over the phone with Rosemary Torres.
 - Resume was distributed
 - Application for new Board member would need to be forwarded to DOE.

Motion to accept Rosemary Torres application as possible new member by Ms. Gonzalez, seconded by Ms. Fukuda. Approved unanimously.

Adjournment:

Motion to adjourn by Ms. Manon at 6:21 pm, seconded by Ms. Ocasio. Approved unanimously.



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Executive Director's Report

May, 2022

Enrollment: 393

Attendance 94%

Principal's Report:

- School will participate at the Bronx Parade on May 15, 2022
- Teacher's 2nd formal observation begins May 16th, 2022.
- June 2, 2022 Kindergarten 2022 orientation will take place
- NYC's Kindergarten Kids rise scholarship program orientation was held May 5th
- All ELA and Math exams were sent out for scoring.
- State Science test for 4th and 8th grade testing begins June 2-6
- Field Trips have resumed with the DOT
- Bring your Female Role Model event took place on May 9th
- Teacher appreciation took place May 2 - May 6

Covid update:

- One positive case to report, Chef John Varas out with covid on May 10th (reported to DOH)
- Test Kits were given out to all staff in close contact
- Additional Test Kits came in for free, for Spring break distribution.
- Spring break begins May 25th-June 1st. Students will test back in

Human Resources Report:

- 2022-2023 preference sheets are prepared and will be distributed on May 18, 2022
- Active recruitment for the 2022-2023 has begun
- 6 Month DOT Bus inspection has been scheduled for 5/14/2022
- We have partnered with NYC Charter to help assist staff with certification pathways
- COVID Policy attached for review and adoption
- Board Retreat arrangements have been finalized

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New Construction Development:

- An amended contract was signed by SDG and Evelyn Hey
- GC contract is being finalized - waiting on additional terms from Joe Sisca, once completed the attorneys are ready to proceed
- The Mayor's signature is "in process" and expected early June.
- We are in the process of finalizing the Appendix B which provides a detailed narrative on the school.

High School:

- Waiting for executed lease agreement from Boricua College
- We have presently 232 - 9th grade applications. Acceptance letters have been sent out for the first 100 candidates.
- In the process of interviewing prospective Middle School/HS Principal.

Puerto Rico:

- Location has been identified in Santurce - Catholic school that was closed 4 years ago. Lease is being negotiated.
- Still in the process of receiving the official letter.

Charter Growth Fund:

- We are finalists in the process. The Board of Directors of the CGF will now determine who will receive the awards and the amount for each award..

Reports:

ACR was completed and submitted on May 13,2022

Board of Directors Retreat:

- Met with Ululy Martinez to discuss content for the board retreat.

The DOE Authorizer's Visit will be on Tuesday, May 17,2022. They will be meeting with administration, conducting pre and post class observations and a final wrap up.



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Board of Trustees Meeting

Wednesday, June 8, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:00 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Johanna Alfonzo, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. Guests present were: Paul Augello, Rosemarie Torres.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Mariel Manon, Donald Mattson and Priscilla Ocasio. Genna Fukuda via zoom.

Approval of Agenda:

Motion to approve the agenda by Ms. Barone, seconded by Ms. Ocasio. Approved unanimously.

Approval of Minutes:

Motion to approve May 18, 2022 board minutes by Mr. Mattson, seconded by Ms. Ocasio. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Changes were made to the charter renewal application to make it more special need friendly which was suggested by the authorizer
 - Currently the school special need population is 8%
 - School has to reach 9-10% of the population of special education.
- Waiting for a response from Nixon Peabody for BuildNYC to move forward with the transfer of property with the Friends of entity.
- Evelyn Hey is inquiring about a property to obtain to incubate the ninth grade students.
 - Four year lease is requested with the ability to sublease.
 - 15,000 square feet
 - Kindergarten through eighth grade will remain in the current building.

Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Ms. Manon. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Partners for Architecture payments were reviewed by Mr. Potapchuk.



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- Puerto Rico trips were charged on the American Express credit card. The charges will be accounted for in a separate account for future resolution.
- Windstream 955 is a company for the internet service used in the school.
- Considering purchasing a van and wrapping it with a design for promotional usage.
 - Potentially using the van to deliver the food from the elementary school to the high school building.
- The school calendar was distributed to be revised and approved.
 - Days that are dedicated to Report Card or Professional Development can be counted as attendance day to satisfy the 180 school days requirement.

Motion to approve the school calendar for 2022 - 2023 by Ms. Manon, seconded by Ms. Barone.
Approved unanimously.

Motion to approve the Operations Report by Ms. Manon, seconded by Mr. Mattson. Approved unanimously.

BoostED Finance Report:

- First draft for upcoming year budgets were distributed last meetings
 - Ms. Fukuda, Mr. Potapchuk, Ms. Ramirez and Mr. Augello had a meeting to go in depth about the upcoming year's budget.
 - Changes can be amended at any time but the document is due by June 30th.
 - Has to be processed by the authorizer, State Education Department and to the bondholders.
 - Budget was created assuming 491 billable students.
 - Factored in supplement money for grades 6 - 9
 - Budget will be adjusted based on the result of the meeting.
 - Budget varies with student enrollment number
 - 30% per pupil funding is paid by the Department of Education as a facility fee for eligible students.

Motion to approve the BoostEd Finance Report by Ms. Barone, seconded by Ms. Manon.
Approved unanimously.

Motion to approve the 2022- 2023 school budget pending any changes resulted from the meeting by Ms. Fukuda, seconded by Ms. Manon

Committee Reports:

Curriculum

Donald Mattson, Committee Chair reported on the following:



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- Held a meeting with Johanna Alfonzo, Azizi Madramootoo, Ms. Barone and Mr. Mattson to inquire more about the curriculum and programs used in the school year.
 - Identify what has been working best and what areas need to be addressed or changed academically.
- Third year of Eureka Math program which has shown many improvements
 - There will be a math enrichment after school program for 9th grade.
 - Working towards passing the algebra regent given at the end of the year.
- ELA is progressing well throughout the school
 - First grade is lagging behind taking into consideration their kindergarten remote year.
- Amplifies science program was discussed
 - Next year, 5th and 8th grade will be taking the science state exams. 4th graders are not required to take the science state exam anymore.
 - Ms. Alfonzo suggested more science equipment for the science labs.
 - Science labs are required for tenth grade.

Motion to approve the Curriculum Committee report by Ms. Manon, seconded by Ms. Ocasio.
Approved unanimously.

Development Committee

Ms. Barone Committee Chair reported on the following:

- Biweekly reports from Bastardi and Architect.
- Still no signed contract with SISCA

Motion to approve the Development Committee report by Ms. Ocasio, seconded by Mr. Mattson.
Approved unanimously.

Personnel Committee

Ms. Ocasio Committee Chair reported on the following:

- Johanna Alfonzo is leaving and Elvira Maresca will take over as principal for the elementary school.
 - Ms. Maresca will be training Azizi Madramootoo for principal for two years and if prepared be presented with the opportunity to take the position.
- Catherine Villaquian will be the interim assistant principal for the middle school and high school.
 - She will be reporting to the principal of the high school.
- Evelyn Hey is looking for a dean of students and a guidance counselor for the high school.
- There are some teacher vacancies that need to be filled for the upcoming year.
- Teacher observations for the 2021- 2022 school year were conducted by Johanna Alfonzo and Azizi Madramootoo.
- Looking for teacher position for the high school: Literature/ Humanities, Math, Social Studies, Science, and Spanish



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Motion to accept Rosemary Torres application as possible new member by Ms. Barone, seconded by Ms. Manon. Approved unanimously

New Business:

- Changes to the board members reimbursement distribution from monthly to yearly.
 - If expenses exceed \$500, with receipt, any extra expenses will be reimbursed

Motion to amend the current stipend allowance of \$90 effective June 2022 and start a new yearly stipend policy of \$500 starting January 2023 by Ms. Gonzalez, seconded by Ms. Ocasio. Approved unanimously

Old Business:

- School is a finalist to the Charter Grow Fund.

Adjournment:

Motion to adjourn by Ms. Ocasio at 6:20 pm, seconded by Ms. Manon. Approved unanimously.

Organizational Sheet 2022 - 2023

Name	Position	EXT	RM
Evelyn Hey ehay@sbscsica.org	Executive Director	101	500
Elvira Maresca emaresca@sbscsica.org	Principal		2
Azizi Madramootoo amadramootoo@sbscsica.org	Assistant Principal	208	200B
Nicholas Marinacci nmarinacci@sbscsica.org	Principal Middle School/High School		
Jacqueline Goins jgoins@sbscsica.org	Human Resources Director	102	3
Evelyn Ramirez eramirez@sbscsica.org	Coordinator of Operations & Pupil Services	106	400A
Frigg St. Helen fsthelen@sbscsica.org	Building Manager	104	307
Noel Kellier nkellier@sbscsica.org	Director of Information and Technology	409	400B
John Varas jvaras@sbscsica.org	Executive Chef	109	Kitchen
Open	Special Assistant	101	500
Deborah Vila Tricomi dvilatricomi@sbscsica.org	Part Time Academic Consultant - ELA & Social Studies	208	202
Open	Part Time Academic Consultant - Math	208	202
Main Office		105	Main Office
Carmen Aquino caquino@sbscsica.org	Parent Coordinator	107	200B
Jodie Williams-Zoe jwilliams-Zoe@sbscsica.org	Special Education Coordinator	209	200B
OPEN	Reading Recovery	201	201
Camren Belis Cbelis@sbscsica.org	Teaching Assistant		
Karen Vazconez Kvazconez@sbscsica.org	Teaching Assistant		
Sara Lee nurse@sbscsica.org	Nurse	207	200A
security@sbscsica.org	Security	111	Front Desk
Open	Guidance Counselor		1

Class	Name	Position	EXT	RM
K01	Jaymie Mendez English	Kindergarten Teacher	304	304
K02	Yoelsi Restituyo Spanish yrestituyo@sbscsica.org	Kindergarten Teacher	303	303
101	Solange Ortiz English jmendez@sbscsica.org	First Grade Teacher	306	306
102	Rita Moseler Spanish rmoseler@sbscsica.org	First Grade Teacher	305	305
201	Shantie Ceden English scedeno@sbscsica.org	Second Grade Teacher	301	301
202	Kenny Diaz Spanish kdiaz@sbscsica.org	2nd Grade Teacher	302	302
301	Destiny Rosario English drosario@sbscsica.org	Third Grade Teacher	405	405
302	Evelyn Castillo Spanish ecastillo@sbscsica.org	Third Grade Teacher	404	404
401	Diana Wright English dwright@sbscsica.org	Fourth Grade Teacher	403	403
402	Lorraine Sierra Spanish lsierra@sbscsica.org	Fourth Grade Teacher	401	401
501	Mary Matheson English mmatheson@sbscsica.org	Fifth Grade Teacher	406	406
502	Open Spanish	Fifth Grade Teacher	506	506
507	Catherine Villalquiran Spanish cvillalquiran@sbscsica.org	Interim Principal for Middle School/High School	507	507
601	Raul Toro Spanish rtoro@sbscsica.org	Middle School Teacher	505	505
602	Ruiz, Kenneth Math kruiz@sbscsica.org	Middle School Teacher	504	504
701	Alexandra Cruz ELA acruz@sbscsica.org	Middle School Teacher	503	503
702	Samantha Sayegh Social Studies ssayegh@sbscsica.org	Middle School Teacher	502	502
801	Aubrey Hector Science ahector@sbscsica.org	Middle School Teacher	501	501

Name	Position	EXT	RM
Keith Szczepanski kszczepanski@sbscsica.org	Music Director	203	203
Christian Melhado Cmelhado@sbscsica.org	Music Teacher	203	203
Stephany Cervantes scervantes@sbscsica.org	Visual Art Teacher	205	205
Wendy Baker wbaker@sbscsica.org	Theater Art Teacher		103
Staff Lounge		308	300
Cafeteria		110	Multipurpose Room
Jean Paul Rodriguez jprodriguez@sbscsica.org	Food Service Aide	108	Kitchen
Etienne Mathurin emathurin@sbscsica.org	Sous Chef	108	Kitchen
Deanna Nieves dnieves@sbscsica.org	Food Service Aide	108	Kitchen
Jose Bueno jbueno@sbscsica.org	Kitchen Prep/Driver		Kitchen
Frank Flores fflores@sbscsica.org	Technology Assistant	407	407
Yanel Gonzalez ygonzalez@sbscsica.org	Support Staff	311	
Gerardo Velasquez gvelasquez@sbscsica.org	Support Staff	312	
Nathaniel Patman npatman@sbscsica.org	Support Staff	310	
Keena Mott kmott@sbscsica.org	Custodial Worker	113	308
Eliezer Carrasquillo ecarrasquillo@sbscsica.org	School Bus Driver		



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 Bronx, NY 10454

2022-2023 School Year Calendar			
September	5	Monday	Labor Day (Schools Closed)
September	6	Tuesday	First Day of School for all students.
October	10	Monday	Columbus Day / Indigenous People Day (Schools Closed)
November	8	Tuesday	Election Day Professional Development for Teachers Remote School for Students
November	11	Friday	Veterans Day (Schools Closed)
November	14	Monday	Parent Teacher Conference-All Grades (No school for Students)
November	23-25	Wednesday-Friday	Thanksgiving Recess (Schools Closed)
December January	23 4	Friday- Wednesday	Winter Recess December 23 – January 4, 2023 (School Closed) Students return to school on Thursday January 5, 2023
January	16	Monday	Dr. Martin Luther King Jr. Day Observed (Schools closed)
February	20-24	Monday-Friday	Midwinter Recess (Schools closed) Students return to school on Monday February 27, 2023
March	15	Wednesday	Parent Teacher Conference-All Grades (Remote school for Students)
April	6-11	Thursday-Tuesday	Good Friday & Easter Observance Students return to school on Wednesday April 12, 2023
April	19-21	Wednesday-Friday	NYS ELA EXAM Grades 3-8
May	2-4	Tuesday-Thursday	NYS MATH EXAM Grade 3-8
May	26-31	Friday-Wednesday	Memorial Day Observed (School closed) Students return to school on Thursday June 1, 2023
June	8	Thursday	Chancellor's Day professional Development for Teachers (Remote School for Students)
June	9	Friday	Clerical Day Half day for Students
June	19	Monday	Juneteenth Observed (School closed)
June	23	Friday	Last Day of School (For Students) Half Day

* Some of these dates are subject to change

Updated as of 9/13/22

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School
P070200
611 East 133rd Street
Bronx NY 10454
Frigg Helen
Print Date: 2022-06-27

Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Instructions

See Monthly Inspection Report for Details

Report of Inspection / Test General Questions

FIRE DEPARTMENT CONNECTION

Is the FDC plainly visible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the FDC easily accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC swivels and couplings not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the FDC caps and plugs in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC check valve drip free?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the clapper and automatic drain valve in place and properly operating?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC identification sign(s) in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

SPRINKLER HEADS

Dry-type sprinklers replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Sprinkler heads are NOT more than 50 Years Old OR have been tested within the last 10 Years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
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VALVE AREA

Are the control valves (including valves on backflow preventers) with locks or electrical supervision in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves (including valves on backflow preventers) with locks or electrical supervision locked or is supervision in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves (including valves on backflow preventers) with locks or electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves (including valves on backflow preventers) with locks or electrical supervision free from any leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves (including valves on backflow preventers) with locks or electrical supervision properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are all check valves externally inspected, operating properly, and are in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the gauges on system in good condition and showing normal water supply pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are Pressure reducing valves in open position and not leaking?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are Pressure reducing valves in good condition including no handwheels broken?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Have the mechanical waterflow alarm devices passed tests by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

ALARMS

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School

P070200

611 East 133rd Street

Bronx NY 10454

Frigg Helen

Print Date: 2022-06-27

Conducted by: Akil Nelson

88631858 S12 05/25/2022

88672530 S13 06/22/2022

Capitol Fire Sprinkler

51-51 59th Place

Woodside NY 11377

Are alarms and supervisory devices not damaged?

☒ Yes

☐ No

☐ NA

Is the alarm valve free from physical damage?

☐ Yes

☐ No

☒ NA

Is the trim in correct (open or closed) position?

☐ Yes

☐ No

☒ NA

Is there no leakage in the retarding chamber or drains?

☐ Yes

☐ No

☒ NA

5 YEAR

Have gauges been checked by a calibrated gauge or replaced?

☐ Yes

☐ No

☒ NA

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School
P070200
611 East 133rd Street
Bronx NY 10454
Frigg Helen
Print Date: 2022-06-27

Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Report of Inspection / Test for System - Wet 1

GAUGE READINGS

Sprinkler Supply Gauge (PSI):	45	Sprinkler System Gauge (PSI):	175
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Deficiency Misc.

Were all deficiencies reported? Mark "NO" to add deficiency.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Were all deficiencies reported? Mark "NO" to add deficiency.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
--	---	--	---

Report of Inspection / Test for Asset - Stand Pipe 1

INSPECTION

Are the control valves with locks or electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves have seals in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves free from leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the hose valves in place and free of damage or leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves on the piping free of damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

STANDPIPE FLOW TEST

Record static pressure (psi)	50	Record residual pressure (psi)	50
Is flow observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

Report of Inspection / Test for Asset - Fire Pump 1

TESTING

Fire pump starts in response to pressure drop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Casing relief valve flows in drain while fire pump is running?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Casing relief valve stops flowing when fire pump shuts off?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Log suction operating pressure:	40
Log discharge operating pressure:	160	Monitor pump packing temperature	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27
Property
 South Bronx Charter School
 P070200
 611 East 133rd Street
 Bronx NY 10454
 Frigg Helen
 Print Date: 2022-06-27

Conducted by: Akil Nelson
 88631858 S12 05/25/2022
 88672530 S13 06/22/2022
 Capitol Fire Sprinkler
 51-51 59th Place
 Woodside NY 11377

Stuffing box drains freely?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Pump operation signals fire alarm panel service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Jockey pump returned to automatic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Fire pump returned to automatic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Fire alarm panel returned to service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

FLOW TEST

Were there no vibrations that could damage any fire pump component?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Did the pump perform at all conditions without objectionable overheating of any component?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
---	---	--	---

MAIN DRAIN FLOW TESTS

System	Initial Static	Residual	Static	Seconds to Return to Initial Static	Flow Observed?
Wet 1	175	45	N/A	N/A	Yes

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School
P070200
611 East 133rd Street
Bronx NY 10454
Frigg Helen
Print Date: 2022-06-27

Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Deficiencies - General Questions

None

Deficiencies - General Wet System Questions

None

Deficiencies - Wet 1

None

Deficiencies - Stand Pipe 1

None

Deficiencies - Fire Pump 1

None

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School
P070200
611 East 133rd Street
Bronx NY 10454
Frigg Helen
Print Date: 2022-06-27

Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Instructions

See Monthly Inspection Report for Details

Report of Inspection / Test General Questions

FIRE DEPARTMENT CONNECTION

Is the FDC plainly visible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the FDC easily accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC swivels and couplings not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the FDC caps and plugs in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC check valve drip free?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the clapper and automatic drain valve in place and properly operating?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC identification sign(s) in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

SPRINKLER HEADS

Dry-type sprinklers replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Sprinkler heads are NOT more than 50 Years Old OR have been tested within the last 10 Years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
--	---	--	---

VALVE AREA

Are the control valves (including valves on backflow preventers) with locks or electrical supervision in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves (including valves on backflow preventers) with locks or electrical supervision locked or is supervision in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves (including valves on backflow preventers) with locks or electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves (including valves on backflow preventers) with locks or electrical supervision free from any leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves (including valves on backflow preventers) with locks or electrical supervision properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are all check valves externally inspected, operating properly, and are in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the gauges on system in good condition and showing normal water supply pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are Pressure reducing valves in open position and not leaking?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are Pressure reducing valves in good condition including no handwheels broken?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Have the mechanical waterflow alarm devices passed tests by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

ALARMS

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School

P070200

611 East 133rd Street

Bronx NY 10454

Frigg Helen

Print Date: 2022-06-27

Conducted by: Akil Nelson

88631858 S12 05/25/2022

88672530 S13 06/22/2022

Capitol Fire Sprinkler

51-51 59th Place

Woodside NY 11377

Are alarms and supervisory devices not damaged?

☒ Yes

☐ No

☐ NA

Is the alarm valve free from physical damage?

☐ Yes

☐ No

☒ NA

Is the trim in correct (open or closed) position?

☐ Yes

☐ No

☒ NA

Is there no leakage in the retarding chamber or drains?

☐ Yes

☐ No

☒ NA

5 YEAR

Have gauges been checked by a calibrated gauge or replaced?

☐ Yes

☐ No

☒ NA

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School
P070200
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Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Report of Inspection / Test for System - Wet 1

GAUGE READINGS

Sprinkler Supply Gauge (PSI):	45	Sprinkler System Gauge (PSI):	175
-------------------------------	----	-------------------------------	-----

Deficiency Misc.

Were all deficiencies reported? Mark "NO" to add deficiency.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Were all deficiencies reported? Mark "NO" to add deficiency.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
--	---	--	---

Report of Inspection / Test for Asset - Stand Pipe 1

INSPECTION

Are the control valves with locks or electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves have seals in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves free from leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the hose valves in place and free of damage or leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves on the piping free of damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

STANDPIPE FLOW TEST

Record static pressure (psi)	50	Record residual pressure (psi)	50
Is flow observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

Report of Inspection / Test for Asset - Fire Pump 1

TESTING

Fire pump starts in response to pressure drop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Casing relief valve flows in drain while fire pump is running?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Casing relief valve stops flowing when fire pump shuts off?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Log suction operating pressure:	40
Log discharge operating pressure:	160	Monitor pump packing temperature	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27
Property
South Bronx Charter School
P070200
611 East 133rd Street
Bronx NY 10454
Frigg Helen
Print Date: 2022-06-27

Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Stuffing box drains freely?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Pump operation signals fire alarm panel service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Jockey pump returned to automatic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Fire pump returned to automatic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Fire alarm panel returned to service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

FLOW TEST

Were there no vibrations that could damage any fire pump component?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Did the pump perform at all conditions without objectionable overheating of any component?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
---	---	--	---

MAIN DRAIN FLOW TESTS

System	Initial Static	Residual	Static	Seconds to Return to Initial Static	Flow Observed?
Wet 1	175	45	N/A	N/A	Yes

Report of Inspection / Test

Quarterly NFPA 25



2022-06-27

Property

South Bronx Charter School
P070200
611 East 133rd Street
Bronx NY 10454
Frigg Helen
Print Date: 2022-06-27

Conducted by: Akil Nelson
88631858 S12 05/25/2022
88672530 S13 06/22/2022

Capitol Fire Sprinkler
51-51 59th Place
Woodside NY 11377

Deficiencies - General Questions

None

Deficiencies - General Wet System Questions

None

Deficiencies - Wet 1

None

Deficiencies - Stand Pipe 1

None

Deficiencies - Fire Pump 1

None

Certificate of Occupancy

CO Number: 220290593F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Bronx Address: 164 BRUCKNER BOULEVARD Building Identification Number (BIN): 2003585	Block Number: 02546 Lot Number(s): 27 Building Type: New	Certificate Type: Final Effective Date: 09/25/2015
This building is subject to this Building Code: 2008 Code		
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1-B (2008 Code) Building Occupancy Group classification: E (2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 5 Height in feet: 70 No. of dwelling units: 0		
C. Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: Board of Standards and Appeals - Recording Info: 78-08-BZ		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

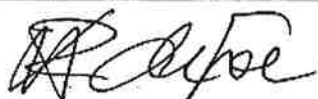
CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	6	OG	F-2		3B	FIRE PUMP ROOM, MECHANICAL EQUIPMENT ROOMS AND FUEL PUMP ROOM. AND WALK IN FREEZER.
CEL		OG	S-2		3B	KITCHEN STORAGE
CEL	4	OG	U		3B	LOCKER ROOMS.
001 001 191		100	A-3		3A	CAFETERIA/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001		100	U		3B	REFUSE ROOM AND ELECTRICAL ROOM.
001 001		100	U		3B	BOYS, GIRLS AND ADULT TOILET ROOMS.
001 001 4		100	F-2		3B	KITCHEN.
001 001 285		100	A-3		3A	AUDITORIUM/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001 191		100	A-3		3A	GYMNASIUM/MULTIPURPOSE ROOM-NON SIMULTANEOUS USE.
001 001 29		40	B		3B	ADMINISTRATIVE OFFICES.
001 001		100	S-2		3B	FILE STORAGE.
002 002 144		40	E		3A	CLASSROOMS.
002 002 58		40	E		3B	MEDIA CENTER



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002 4	40	40	S-2		3B	BOOK STORAGE, SERVER ROOM
002 002 3	40	40	E		3B	ASSISTANT PRINCIPAL.
002 002 28	40	40	E		3B	PARENT ROOM
002 002	40	40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
002 002	40	40	U		3B	JANITOR CLOSET.
002 002	40	40	F-2		3B	ELECTRICAL CLOSET.
003 003 217	40	40	E		3A	CLASSROOMS.
003 003	40	40	S-2		3B	SUPPLIER'S STORAGE.
003 003 15	40	40	A-2		3B	TEACHER'S LOUNGE.
003 003 3	40	40	F-2		3B	CUSTODIAN'S ROOM, WORK ROOM
003 003	40	40	E		3B	READING CORNER.
003 003	40	40	U		3B	BOY'S GIRLS AND STAFF TOILETS
003 003	40	40	F-2		3B	JANITOR'S CLOSET.



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004		40	E		3B	READING CORNER.
004	18	40	B		3B	CONFERENCE ROOM.
004		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
004 004 217		40	E		3A	CLASSROOMS.
004 004 2		40	S-2		3B	STORAGE, WORK ROOM.
004 004 3		40	B		3B	SUPERVISORS OFFICE.
004 004		40	U		3B	JANITOR'S CLOSET.
005		40	E		3B	READING CORNER
005	217	40	E		3A	CLASSROOMS.
005	9	40	B		3B	NURSE OFFICE, SUPERVISOR'S OFFICE.
005	2	40	S-2		3B	STORAGE WORK ROOM.
005		40	U		3B	JANITOR'S CLOSET
005		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 220290593F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F		75	F-2		3B	MECHANICAL ROOM
BSA APPROVED UNDER CALENDAR #78-08-BZ EXHIBIT I CRFN #2008000339294 RESTRICTIVE DECLARATION CRFN #2008000345309 EXHIBIT III CRFN #2013000267032						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

220290593/000 9/25/2015 2:17:11 PM

Certificate of Occupancy

CO Number: 220290593F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Bronx Address: 164 BRUCKNER BOULEVARD Building Identification Number (BIN): 2003585	Block Number: 02546 Lot Number(s): 27 Building Type: New	Certificate Type: Final Effective Date: 09/25/2015
This building is subject to this Building Code: 2008 Code		
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1-B (2008 Code) Building Occupancy Group classification: E (2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 5 Height in feet: 70 No. of dwelling units: 0		
C. Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: Board of Standards and Appeals - Recording Info: 78-08-BZ		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

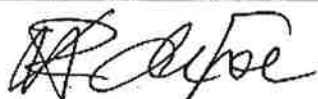
CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	6	OG	F-2		3B	FIRE PUMP ROOM, MECHANICAL EQUIPMENT ROOMS AND FUEL PUMP ROOM. AND WALK IN FREEZER.
CEL		OG	S-2		3B	KITCHEN STORAGE
CEL	4	OG	U		3B	LOCKER ROOMS.
001 001 191		100	A-3		3A	CAFETERIA/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001		100	U		3B	REFUSE ROOM AND ELECTRICAL ROOM.
001 001		100	U		3B	BOYS, GIRLS AND ADULT TOILET ROOMS.
001 001 4		100	F-2		3B	KITCHEN.
001 001 285		100	A-3		3A	AUDITORIUM/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001 191		100	A-3		3A	GYMNASIUM/MULTIPURPOSE ROOM-NON SIMULTANEOUS USE.
001 001 29		40	B		3B	ADMINISTRATIVE OFFICES.
001 001		100	S-2		3B	FILE STORAGE.
002 002 144		40	E		3A	CLASSROOMS.
002 002 58		40	E		3B	MEDIA CENTER



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002 4	40	40	S-2		3B	BOOK STORAGE, SERVER ROOM
002 002 3	40	40	E		3B	ASSISTANT PRINCIPAL.
002 002 28	40	40	E		3B	PARENT ROOM
002 002	40	40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
002 002	40	40	U		3B	JANITOR CLOSET.
002 002	40	40	F-2		3B	ELECTRICAL CLOSET.
003 003 217	40	40	E		3A	CLASSROOMS.
003 003	40	40	S-2		3B	SUPPLIER'S STORAGE.
003 003 15	40	40	A-2		3B	TEACHER'S LOUNGE.
003 003 3	40	40	F-2		3B	CUSTODIAN'S ROOM, WORK ROOM
003 003	40	40	E		3B	READING CORNER.
003 003	40	40	U		3B	BOY'S GIRLS AND STAFF TOILETS
003 003	40	40	F-2		3B	JANITOR'S CLOSET.



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004		40	E		3B	READING CORNER.
004	18	40	B		3B	CONFERENCE ROOM.
004		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
004	004 217	40	E		3A	CLASSROOMS.
004	004 2	40	S-2		3B	STORAGE, WORK ROOM.
004	004 3	40	B		3B	SUPERVISORS OFFICE.
004	004	40	U		3B	JANITOR'S CLOSET.
005		40	E		3B	READING CORNER
005	217	40	E		3A	CLASSROOMS.
005	9	40	B		3B	NURSE OFFICE, SUPERVISOR'S OFFICE.
005	2	40	S-2		3B	STORAGE WORK ROOM.
005		40	U		3B	JANITOR'S CLOSET
005		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.



Borough Commissioner



Commissioner

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Certificate of Occupancy

CO Number: 220290593F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F		75	F-2		3B	MECHANICAL ROOM
BSA APPROVED UNDER CALENDAR #78-08-BZ EXHIBIT I CRFN #2008000339294 RESTRICTIVE DECLARATION CRFN #2008000345309 EXHIBIT III CRFN #2013000267032						
END OF SECTION						



Borough Commissioner



Commissioner

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